



Netaji Shikshan Sanstha's

# Subhash Baburao Kul College (Arts, Commerce & Science)

Tal. : Daund, Dist. Pune 412203. Phone 02119-224534, 208808, 223025

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University ID.No. PU/PN/AC/168/2001 College Code 645/Centre Code 143 PUN ID - CAAP 014290 AISHE Code:  
C-41706

Principal Dr. Nandkumar D. Jadhav

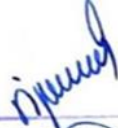
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## Notice

Date: - 02/07/2022

All the I.Q.A.C. members are hereby informed that the first I.Q.A.C. meeting for the year 2022- 23 is scheduled to be held on Tuesday, 05/07/2022 in I.Q.A.C. Office at 2.00 p.m. The agenda of the meeting has been attached herewith. All members are requested to kindly make it convenient to attend the meeting.

  
IQAC Co-Ordinator  
Netaji Shikshan Sanstha's  
Subhash Baburao Kul College,  
(Arts, Commerce & Science)  
Kedgaon, Tal. Daund, Dist. Pune.

  
Principal  
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## Agenda of the Meeting

The following is the agenda for the meeting scheduled Tuesday 05/07/2022 in the I.Q.A.C. office at 2.00 p.m. The members are requested to present their ideas, views with regard to the agenda items given below at the time of meeting.

- To confirm the minutes and action taken report of the previous meeting.
- To finalize the academic calendar for the year 2022-23.
- To review faculty wise admission status.
- To discuss faculty recruitment for the academic year 2022-23.
- To review co-curricular and extension activities.
- Review of AQAR guidelines introduced by NAAC from April 2022.
- To inform the Criteria Heads about the data collection for the academic year 2021-22 A.Q.A.R. submission.
- To discuss any other topic with the permission of the chair.

  
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### Minutes of the Meeting

Meeting No.:-1

Date: **-05/07/2022**

Time: 2.00 p.m.


The first meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on Tuesday **05/07/2022** at 2.00 p.m. in I.Q.A.C. Office of Subhash Baburao Kul Arts, Commerce and Science College, Kedgaon. The meeting was chaired by Hon. Principal. Dr. Nandkumar D. Jadhav.

At the outset, Dr. Tanweer K. Shaikh, IQAC Coordinator welcomed the chairperson of the meeting Prin. Dr. Nandkumar D. Jadhav and all members of the Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was called off with vote of thanks to the chair and the members.

Sr. No.	Agenda	Resolution
01	To confirm the minutes and action taken report of the previous meeting.	The minutes of the previous meeting are read by the coordinator and it was unanimously resolved to confirm the same. As per the minutes of the meeting the action taken report was discussed in the meeting.
02	To finalize the academic calendar for the year 2022-23.	The In-Charge, faculties of Arts, Commerce, Science and Vocational Science presented the tentative schedule for the year 2022-23.
03	To review faculty wise admission status.	The Head Clerk Mr. Anil Ohal presented the status of admission for the first-year classes of B.A., B.Com. B.Sc., B.Voc. and PG programs.

04	To Organize Student Induction Program as per the UGC guidelines	IQAC Coordinator Dr. Tanweer K. Shaikh felt the need to Organize Student Induction Program as per the UGC guidelines and it was decided unanimously to organize the same in the month of September.
05	To discuss faculty recruitment for the academic year 2022-23.	The college planned to start the admission for the new courses (M.A. Economics, History and Marathi M. Com and M.Sc.). For the same, it was decided to recruit the required faculty as per availability of workload.
06	To review co-curricular and extension activities	The N.S.S. coordinator Dr. Shyamrao Wasnikar and Student Development officer Dr. Rajendra Gaikwad informed the members about the activities to be conducted as per the guidelines of the University. The tentative dates N.S.S. camp was taken into consideration with regard to internal and external exams.
07	Review of AQAR guidelines introduced by NAAC from April 2022	I.Q.A.C. Coordinator Dr. Tanweer K. Shaikh informed the cell that the NAAC has introduced new guidelines for AQAR submission from April 2022. He further stated that the documents of proofs and evidences of the data, information and activities are to be uploaded in the prescribed format in the AQAR itself.
08	To inform the Criteria Heads about the data collection for the academic year 2021-22 A.Q.A.R. submission.	The I.Q.A.C. Coordinator Dr. Tanweer K. Shaikh informed the Criteria Heads about the requirement of data for the academic year 2021-22. It was decided to collect the data till the end of September 2022 and present the same for the approval of Internal Quality Assurance Cell.
9	To discuss any other topic with the permission of the chair	No other subject was raised. The meeting was called off with the vote of thanks.

  
**IQAC Co-Ordinator**  
 Netaji Shikshan Sanstha's  
 Subhash Baburao Kulkarni College,  
 (Arts, Commerce & Science)  
 Kedgaon, Tal. Daund, Dist. Pune.

  
**Principal**  
 Netaji Shikshan Sanstha's  
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**Email: [nandkumarjadhav72@gmail.com](mailto:nandkumarjadhav72@gmail.com)**

## Action Taken Report of the Meeting held on Thursday, 05/07/2022

Sr. No.	Decisions Taken	Action Taken Report
01	The minutes of the previous meeting are read by the coordinator and it was unanimously resolved to confirm the same. As per the minutes of the meeting the action taken report was discussed in the meeting.	The minutes of the previous meeting were read by the coordinator and were confirmed unanimously.
02	The In-Charge, faculties of Arts, Commerce, Science and Vocational Science presented the tentative schedule for the year 2022-23.	After review and with some changes the academic calendar is approved by the I.Q.A.C. and it is published on College Website.
03	The Head Clerk Mr. Anil Ohal presented the status of admission for the first-year classes of B.A., B.Com. B.Sc., B.Voc. and PG programs.	Faculty In-charge were instructed to look into the matter and plan out to increase admissions on roll.
04	IQAC Coordinator Dr. Tanweer K. Shaikh felt the need to Organize Student Induction Program as per the UGC guidelines and it was decided unanimously to organize the same in the month of September.	Student Induction Program was organized in the Second week of September as per the UGC guidelines.
05	The college planned to start the admission for the new courses (M.A. Economics, History and Marathi M. Com and M.Sc.). For the same, it was decided to recruit the required faculty as per availability of workload.	Faculty is recruited as per available workload for PG Courses.

06	<p>The N.S.S. coordinator Dr. Shyamrao Wasnikar and Student Development officer Dr. Rajendra Gaikwad informed the members about the activities to be conducted as per the guidelines of the University.</p> <p>The tentative dates N.S.S. camp was taken into consideration with regard to internal and external exams.</p>	<p>N.S.S. and Student Development Office conducted Special Winter Camp and Student Support Activities as per the guidelines of the University. The complete report of both the activities is submitted to the University for the reimbursement of the expenditure.</p>
07	<p>I.Q.A.C. Coordinator Dr. Tanweer K. Shaikh informed the cell that the NAAC has introduced new guidelines for AQAR submission from April 2022. He further stated that the documents of proofs and evidences of the data, information and activities are to be uploaded in the prescribed format in the AQAR itself.</p>	<p>New guidelines for AQAR submission are discussed with Criterion Heads by Dr. Tanweer Shaikh. The documents and evidences of the data, information and activities are collected in the prescribed format.</p>
08	<p>The I.Q.A.C. Coordinator Dr. Tanweer K. Shaikh informed the Criteria Heads about the requirement of data for the academic year 2021-22.</p> <p>It was decided to collect the data till the end of September 2022 and present the same for the approval of Internal Quality Assurance Cell.</p>	<p>The required data for filling in AQAR for the year 2021-22 is collected and is approved by Internal Quality Assurance Cell.</p>
9	<p>No other subject was raised. The meeting was called off with the vote of thanks.</p>	<p>No other subject was raised.</p>

*Gaikwad*  
**IQAC Co-Ordinator**  
 Netaji Shikshan Sanstha's  
 Subhash Baburao Kul College,  
 (Arts, Commerce & Science)  
 Kedgaon, Tal. Daund, Dist. Pune.

*Principals*  
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**Principal**  
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