



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Netaji Shikshan Sanstha's Subhash  
Baburao Kul Arts, Commerce and  
Science College

- Name of the Head of the institution **Dr. Nandkumar Dnyanoba Jadhav**
- Designation **Acting Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02119224534**
- Mobile No: **9730576995**
- Registered e-mail **sbkulcollegekedgaon@gmail.com**
- Alternate e-mail **nandkumarjadhav72@gmail.com**
- Address **A/P Kedgaon, Tal. Daund, Dist. Pune**
- City/Town **Kedgaon**
- State/UT **Maharashtra**
- Pin Code **412203**

##### 2. Institutional status

- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Dr. Tanweer Khudbuddin Shaikh**
- Phone No. **02119224534**
- Alternate phone No. **7741972350**
- Mobile **7741972350**
- IQAC e-mail address **nandkumarjadhav72@gmail.com**
- Alternate e-mail address **shaikh.tanweer1@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.sbkulcollege.in/wp-content/uploads/2023/02/AQAR-2020-2021.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.sbkulcollege.in/wp-content/uploads/2023/02/Academic-calendar-2021-22.xls>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.10</b>	<b>2017</b>	<b>23/01/2017</b>	<b>22/01/2022</b>

**6. Date of Establishment of IQAC**

**06/07/2015**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>00</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Academic calendar was prepared for planning the annual work of the college.
2. Started Construction of Separate Building for the Library
3. Prepared AQAR of academic year 2020-21 and submitted to NAAC .
4. Organized retirement program of the principal of the college.
- 5.Followed up with regards to starting post graduate courses in college.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Construction of a sepatate library building and reading room for the college .	The construction of a sepatate library building and reading room for the college has been started.
Obtaining government level permission for statrting post graduate courses in the college.	Government permission has been received for starting post graduate courses in the college
Introduction of Skilled Courses for college students	Government permission has been received for starting skill base courses.
Conducting social activities by the college.	The college conducted social activities on a large scale.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	03/01/2023

**14. Whether institutional data submitted to AISHE**

**Part A**

**Data of the Institution**

<b>1.Name of the Institution</b>	Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, Commerce and Science College
• Name of the Head of the institution	Dr. Nandkumar Dnyanoba Jadhav
• Designation	Acting Principal
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• Location	Rural
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	Dr. Tanweer Khudbuddin Shaikh

• Phone No.	02119224534				
• Alternate phone No.	7741972350				
• Mobile	7741972350				
• IQAC e-mail address	nandkumarjadhav72@gmail.com				
• Alternate e-mail address	shaikh.tanweer1@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.sbkulcollege.in/wp-content/uploads/2023/02/AQAR-2020-2021.pdf">https://www.sbkulcollege.in/wp-content/uploads/2023/02/AQAR-2020-2021.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.sbkulcollege.in/wp-content/uploads/2023/02/Academic-calendar-2021-22.xls">https://www.sbkulcollege.in/wp-content/uploads/2023/02/Academic-calendar-2021-22.xls</a>				
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Cycle 1	B	2.10	2017	23/01/2017	22/01/2022
<b>6.Date of Establishment of IQAC</b>			06/07/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	00	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			03		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			No		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
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<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
College Development Committee	03/01/2023

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-2021	14/01/2022

**15.Multidisciplinary / interdisciplinary**

The college has always encouraged Multidisciplinary / interdisciplinary education. According to the new education policy, various branches of education have been made available in the college. The college is constantly conducting various activities to create integration of humanity among the students. The college is offering flexible and innovative curricula and credit base courses and projects in the area of community engagement and service, environment education, value base education, regular course work. The college is also running vocational course. Skilled base courses approved by National Skill Development Corporation have been introduced in the college. In view with the current changing trends in technology, the institute incorporates interdisciplinary/multi-disciplinary courses into the curriculum. As proposed by the model curriculum of Savitribai Phule Pune University, the institute integrates various interdisciplinary courses into the curriculum via basic science courses, humanities and social science courses.

**16.Academic bank of credits (ABC):**

As per the guidelines laid down by the UGC and in an effort to shift to a credit based system, the Institution has asked all students to enroll in the Academic Bank of Credits. This Academic Bank of Credit enables all students to digitally store and transfer credits earn during their academic career. For the same, students are requested to enroll themselves on the ABC Platform and get their ABC id.

Students who have not yet filled their exam forms are asked first



get to their ABC Id and then fill the same in the exam form. Students who have already filled the exam form should still enroll themselves. Giving the ABC ID will be mandatory from the April exams.

The procedure to enroll is as follows:

[www.abc.gov.in](http://www.abc.gov.in)

Click My Account>Student

If you already have a Digi locker account, sign in.

For new user, click "Sign Up for Meri Pehchaan"

Enter mobile number, and click "Generate OTP". Submit the OTP and click on Verify.

Fill all necessary details and then click on Verify.

You will get your ABC ID. Get these details for college records.

#### **17.Skill development:**

As new age skills are required for employability, the institute initiated various skill development programs. Skilled base courses approved by National Skill Development Corporation have been introduced in the college. Students are encouraged to participate in various skill development activities through these centers resulting in certifications which help the students to secure employment.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institute is committed to create, sustain and improve the learning process through continuous improvement and team work. The priority and thrust area of the institute is implementation of outcome based education in teaching-learning as it forms the integral part. As OBE is need of the hour, the institute focuses on training all the faculty members on outcome based education to achieve a paradigm shift from the teacher centric education

system. Accordingly, there is a need to define, develop, implement and measure student learning through the attainment of various outcomes. The institute in coordination with all the stakeholders adopted the OBE model for attainment of Graduate Attributes. The institute strives to make the students accomplish Graduate Attributes by focusing on the following thrust areas:

**Academic excellence:**

The curriculum is designed to encourage analytical and problem solving skills. Usage of online tools for teaching learning is increased significantly. Faculty and students are encouraged to complete certification courses.

**Research:**

Research is a main component in HEI to offer viable and cost effective solutions to the societal and industrial problems. Students and staff are encouraged to pursue research and prototype development by providing necessary infrastructure support. This imbibes investigation and design abilities among staff and students.

**Social Consciousness:**

The institute encourages faculty and students to participate in various extension activities. This creates a sense of social responsibility, environmental consciousness and sustainability in the minds of students. The institute has an NSS Unit through which all these activities are conducted.

**Communication Skills and Team work:**

There is a growing demand for language proficiency which is a main factor for employability in various sectors and to pursue higher studies. In this regard, courses on English communication skills and Employability skills are included in the curriculum. Students are encouraged towards peer learning to inculcate the spirit of team work. Through academic excellence, research and development, social consciousness and leadership, the institute aims to create lifelong learning ability among students.

**20.Distance education/online education:**

**Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	15
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	785
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	537
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	275
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	29
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	25

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3985277
4.3 Total number of computers on campus for academic purposes	122

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

##### Academic calendar

- The college follows the Academic calendar prepared by IQAC and executes it rigorously.
- The Heads of Departments conducts the meetings to distribute workload, allot subjects, and plan the activities of the department and to review the completed syllabus.

##### Time- Table Committee

- The Time Table is prepared by the Time-table Committee.
- The Time Tables are displayed on the Notice Board.

##### Teaching Plan and Teaching Diary

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.
- The faculty engages extra periods and practical as and when necessary and maintains their records.

#### Teaching Aids

- Methods like seminar, group discussion, case study for effective delivery of curriculum.
- Educational field visits, industrial visits, tours are organized.
- Guest lectures, Expert lectures and guidance by department.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

#### Teacher support

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- New recruits are given orientation regarding teaching methodologies.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Practical Examination schedule and dates for semester-end examinations. The

Institute follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, CIE dates, etc. The department calendar comprises guest lectures, workshops, and industrial visits, other co-curricular and extra-curricular activities. The academic calendars help faculty members to plan their curricular and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment, assignments and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Continuous evaluation and assessments are also done for laboratory course, project work, seminars. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

172

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

172

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### 1. Gender

Numbers of programs are conducted for girl students such as hemoglobin checkup Camp, Nirbhay Kanya Abhiyaan. Anti-sexual Harassment Cell and Student Welfare Department organizes programs on Woman Empowerment, Laws for Woman, Women's Day. The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also.

#### 2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. N.S.S. has planted trees under theme of Aaiche Ban. In camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, plastic free drive, Poster Competition, Debate Competition, etc. Invited talks are organized to create awareness about nature, biodiversity, environment and sustainability.

#### 3. Human Values and Professional Ethics

For creating scientific approach and social awareness among the students, lectures, activities, essay, etc. are organized. National festivals like Independence Day and Republic Day are celebrated with great fervor. Different social activities have been initiated by the college like Health and Hygiene awareness



programs, Medical check-up camps, AIDS awareness programs, Voter's awareness program, Blood donation camps.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

215

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">NIL</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1512**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**529**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also in their level and pace of comprehension. Remedial Classes are organized for slow learners. This exercise is done in a discreet manner and slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion.

Advanced learners are encouraged to study recommended readings listed in each syllabus. The toppers are felicitated in Annual Cultural Programme. Meritorious students are included as members of Committees. Competitive Examination Cell cater to the growth of advanced learners. Placement Cell guides advanced learners for their placement. Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes and Personality Development programs are organized to enhance employability of the students.

Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. The Faculty takes a keen interest while ordering books for the Central library and ascertains that the library collection of books cater to the needs of both slow and advanced learners. The library also ensures accessibility to

computer facility and internet for the online material, extends its timings and provides atmosphere for conducive learning to both slow and advanced learners.

File Description	Documents
Link for additional Information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
785	29

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process revolves around the need, interest and capabilities of students. In under graduation programme, project on environment has been made compulsory. It stimulates students' interest and provides an opportunities to the student for freedom of thought and free exchange of different views. Group Discussion on various topics are our regular features. Brain storming method is used to develop creativity, originality of ideas, reasoning, and increasing knowledge and to make classroom interaction more effective is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members. Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Activity centered method is more effective and durable in providing learning experiences. Students take interest and learn things via learning by doing. Activities like preparing dietary chart and cooking are performed by students of Food Processing Department which provides learning

experiences. Students actively participate in academic activities like class room seminars on chosen/ assigned topics, home assignments, and power point presentations, activities of various committees under student union, youth festivals, and activities of department. These activities not only provide opportunity for participatory learning but also provide opportunity for experiential learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for the students to learn and master the latest technologies in order to face technology driven world. Therefore, teachers combine technology with traditional mode of teaching. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute

ICT Tools:

1. Projectors- Projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- Printers are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.
5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

9. Digital Library resources

10. Language Lab

#### Use of ICT by Faculty

PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">NIL</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

352

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, commerce and Science College is affiliated to Savitribai Phule Pune University, Pune, and adheres to the syllabus laid down by the said university.

- An examination committee has been constituted under the chairmanship of the Principal and the senior faculty member will be appointed as Controller of Examination, who coordinates and executes the regulations laid down by the affiliated university.
- Faculty members take a detailed discussion on the university question paper format and give the students a clear understanding of what to expect and what is expected in the examination. Students are also made aware of the University evaluation process by explaining the allocation of the marks for each answer.
- The evaluated answer sheets are distributed to the students and the mistakes (if any) are intimated individually.
- These tests allow the faculty members to continuously assess and track the students' progress. This allows for identifying the slow learners and advanced learners. Remedial coaching would allow each of them to help each other.

Apart from this, class tests are held by the subject teachers, after the completion of each chapter.

- The affiliated university follows the 70-30 model (70 marks for theory semester exams and 30 marks for Internal Evaluation).

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient



#### Institute Level Examination:

At Institute level, an examination committee, comprising of a senior teacher as Controller of Examination and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

The teachers distribute evaluated answer scripts to students, and any clarifications or grievances are addressed by the teachers. The internal marks are shared with the students. If any discrepancy, the concerned teacher resolves the discrepancy, and the necessary corrections are made. All such examination related grievances are taken positively and are reassessed by another teacher, if necessary.

Parents are informed about their ward's performance. Students are counseled by the faculty mentor, and remedial classes are conducted for students who fail in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.

Internal Assessment marks are entered in the University web portal in time.

#### University Level Examination:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure:

#### Re-Evaluation:

Students can apply for re-evaluation of their answer scripts within stipulated time after the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. The Course outcomes of all courses offered are prepared by the respective course instructor at the start of the semester.

The subject teacher maintains a teaching plan in which course outcomes are written, which are measurable. The introductory lecture for all courses are meant for communicating the COs to the students.

The Program Outcomes (POs) which are based on Graduate attributes are disseminated amongst all stakeholders. Outcome-based education and its implementation is discussed in Departmental meetings.

Program Specific Outcomes (PSOs) have been defined and stated after much deliberations. This has been done for all undergraduate programs being offered at the institute. They are also disseminated amongst all stakeholders.

In our institution, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Savitribai Phule Pune University, Pune. We offer Under Graduate courses under the Faculty of Arts, Commerce, Science and B.Voc. For these programs and courses, the institute follows the curriculum designed by our affiliated university. The Programme outcomes, Programme Specific outcomes and Course Outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom.

After measuring attainment of POs, PSOs and COs, it is observed that students became more confident. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate is increasing. We take utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes.

Subsequently, the institute take care of the attainment to measure the POs, PSOs and Cos and implemented the mechanism as follows:-

The institute followed the Academic Calendar of affiliated university.

All the subject teachers maintained Academic Diary in every academic year.

All the subject teachers prepared Semester-Wise evaluation Reports.

Internal examination committee analyzes evaluation reports of results.

Placement committee take the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

238

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NIL</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sbkulcollege.in/wp-content/uploads/2023/02/2.7.1.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NIL</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and Student Development Cell. Through these units, the college undertakes various extension activities in the neighbourhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities are carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation through construction of Bunds (Small weir) , road construction, Shramdan, Social interaction,

Group discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, etc.

Other than NSS and Student Development Cell, the various departments of the college are conscious about their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Tree Plantation, Plastic eradication, No vehicle day, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1040

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00



File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread Over 1.5 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

**Classrooms:** We have sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

**Technology Enabled learning facility:** The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

**Seminar Hall:** The College has multiple seminar halls. These halls are regularly used for conducting seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

**Ladies Common Room:** Separate Ladies Common Room rooms is available for girl Students.

**Laboratories:** All laboratories (Language Lab, Computer Lab, Science Labs, B.Voc. Lab) are well equipped with state of the art equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

**Central Library:** Our central library is fully computerized by automating the issue of books with bar code reader. The library has 3637 titles covering all major fields of Arts, Commerce and Science. The library covers an area of 3500sq. ft.

**Well Equipped Gymnasium:** Facilities for outdoor and indoor sports and games exist for students.

Major cultural events are organized at Open stage area.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities and Infrastructure available at Gym:**

The Gymkhana has amenities for both Indoor and Outdoor games.

- To play Indoor games, there is 01 Table Tennis (TT) tables, 02Carrom Boards with 02 boxes of Carrom coins and 03 Chess Boards.
- For Volleyball, we have types of equipment like 01 big Nets, 02Balls and 03 Timers. We have 01 small Netand 01 Ball for Throw

Ball.

- For Badminton we have 04 Badminton Rackets, 06 dozen Shuttlecocks, and 01 Net.
- Cricket kits, T-Shirt and shoes are provided from the college as per the players' requirements during intercollegiate and other sports events.

**Infrastructure for Cultural Activities:** An open air auditorium is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, one-act plays, street plays are performed here. The events such as Youth festival, Traditional days, Inter-college cultural events/competition are organized to inculcate the cultural and traditional values amongst the students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

119608

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a central library. Library has collection of Text books, Reference books and others books with foreign, peer-reviewed journals. The reading room is well furnished provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras.

OPAC: The library has developed the database of its own collection through the library software. Library is fully computerized. Online public access catalogue (OPAC) facility is made available in the central library. OPAC which is used by students and faculty member for searching books by Title, Author, Subject name etc.

e-Resources: The library is a member of N-list consortia of information library network (INFLIBNET) under this consortia library provides more than 3135000+ e-books and 6000+ e-journals to students and faculty member. Internet and reprography facility is available.

Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members.

The issue and return of book have been activated in the library

software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

231954

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

40

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities have been updated on regular basis. Also, new IT equipment has been purchased as per the requirements.

There are different digital technological facilities available in the college. There are 02- smart classrooms, 02-smart lab and 01-digitally equipped conference hall and 02-digitally equipped laboratories available in the college. A well-equipped computer lab is also functioning in the college.

There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

493183

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### 1. Classroom Management

Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC) of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management.

#### 1. Laboratory

While the Laboratory has several instruments and equipment, the same is maintained through contract person. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

### 1. Library

Yearly statistics for utilization of library resources helps in collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis.

### 1. Sports

Sports committee looks after maintaining the sports ground and sports equipment.

### 1. Computers

Annual maintenance contracts for computers, copier machines, software, CCTV, garden, security are in place. An external housekeeping service looks after cleanliness on the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

249



File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="#">NIL</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

45

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

45

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

33

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council provides a platform to students to develop leadership qualities. The Student Council consists of student representatives.

Student Council Office bearers assume office in the institutional ceremony as a part of the inaugural function of the Students Council. The office bearers and the members of the Students Council actively engage themselves in organizing the year round activities. The elected members of the Students Council are vested with their responsibilities of helping the members of the faculty and coordinating with the administration for effectively organizing and conducting the college programs under the aegis of Student Council. The common college activities are planned well in advance and are executed effectively by student council. Student Council organizes all the major events. They take up their responsibilities seriously and disperse their duties effectively. Their services are organized and appreciated in the voluntary function of the council conducted at the end of the academic year even at the departmental level. The councils are run by the students under the guidance of the faculty. The Students Council aims at creating a stronger relationship between the students and the staff.

The students' representation in various academic and administrative bodies

The students are actively engaged in NSS Unit, Career Guidance and Placement Cell, Anti-Sexual Harassment Cell, Cultural Committee,

Educational Tour Committee, Sports Club, Anti-Ragging Cell, Library Committee, Health and Hygiene Cell, Student welfare Committee, etc.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, Commerce and Science College was established in 2001. Many students graduated from this institute. Though this institute is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well-known in their respective fields i.e. Politics, Education, Judiciary, Agriculture, Business and Industry, Social Work and Public Speaking. The college provides an opportunity to the alumni to interact and share their experience with students.

Our Alumni Association works for the overall development of students as well as the institution. It helps our institution in terms of academic planning, placements of students, career guidance and technological guidance. It has been duly registered in Charity Commissioner Office of Pune.

Our Alumni Association:

1. Provides guidance from the experts of various fields to the students.
2. Some of our alumni are industrialists; they share their knowledge and expertise with the students.
3. Alumni Association helps to organize educational and industrial visits for the students.
4. Alumni Association provides information about the job opportunities available in their fields.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

**Education: An effort toward efficiency, enrichment and equality.**

## MISSION

To Empowering rural student with knowledge, skill and values that they need to face the challenges of competitive world.

To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.

To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.

To mould the student as a responsible citizen.

To create a learner-friendly environment to make learning a joyful and fruitful experience.

The management and Principal actively participate College Development Committee for ensuring that the policy statements and action plans are aligned for attaining the mission of institute, disseminates the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members to review of outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required.

For the reinforcement of cultural excellence the vision, mission, short term and long term goals, quality policies are kept wide open to all stakeholders for their suggestions, necessary training is provided to its faculty and supporting staff for their development and motivates the team building and team work to create healthy work culture.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal as a representative of the institute leads its faculty members and HODs in all academic matters. He encourages and cooperates IQAC coordinator, the HODs and faculty members in ensuring a proper academic environment in the institute which benefits the students. Day to day academic activities of the departments are taken care by the HODS.

For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the Principal. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students. A number of committees have been constituted by the Principal to run the institute properly and smoothly. Senior members of different faculties head the respective committees. The Principal, IQAC Coordinator and HODS always welcomes the suggestion and proposals of the faculty members and committees and transforms them to applicative practices in the institute.

All the important works were done by the concerned committees and persons. Responsibilities were assigned to them considering their abilities and skill right from welcoming of the delegates through catering to food and accommodation needs and printing of certificates, the concerned activities were performed by suitably competent staff members.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring mechanism. Strategy to develop competences to serve the ever changing needs of the industry and society and strategy to empower the faculty, staff and aspiring engineers with essential technical knowledge



and skills:

Applying the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars and Lab Demonstrations.

Arranging industrial visits, trainings and guest lecture for students. Organizing orientation programs, courses related to the curriculum.

Strategy to Strengthen Research Culture:

Encouraging the faculty for research publications.

Motivating the students for research by organizing technical competitions and also presenting papers in conferences.

Appreciating the research of students/ faculty.

Forming MoUs with industries and other institutes.

Faculties are being motivated to undertake research works.

The Institute has a Perspective Plan for Development:

The Academic calendar includes the list of pre-planned programs of various departments and exam schedules prepared with the knowledge of HODs and various Committee members. To ensure the development of the college, all the planning and execution are monitored regularly. Provision of adequate annual budget is in the plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Secretary is the administrative head of the institution

shouldering the responsibilities of administration, appointments and infrastructure.

The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities.

The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.

The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies.

The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate Bodies for proper implementation.

There are Committees, Cells and Associations focusing on specific tasks and roles in the College.

The executive leadership is shared by IQAC Co-ordinator and all the Heads of the Departments.

The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills.

The Grievance Redressal Committees have been formed for both staff and the students.

The power delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Existing welfare measure for teaching and non-teaching staff are as below:

Health insurance.

Medical Leave & Maternity leave for eligible staff members.

Faculty members are eligible for Earned Leave.

Gym is also accessible for the staff.

Celebrating birthdays of the Staff with the Management

Sponsorships to attend and present papers in conferences.

Internet and free Wi-Fi facilities are also available in campus for staff.

Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.

Faculty members are provided with Individual cabin and system to facilitate good ambience.

Summer and Winter Vacations for teaching staff.

Faculty development programs (FDP) for faculty members on regular basis.

Automation of attendance and leave using biometric system.

All the faculty members who upgrade their research work through quality publications during the academic year are honored by the Management.

Gratuity for the employees of the institution.

All the staff members are treated on par with each other in obtaining benefits from the institution.

Women Empowerment Cell is established for creating conducive atmosphere for women members to flourish and gain momentum.

In this way, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes**

**organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

05

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Teaching Staff:**

- a) The performance of each faculty member is assessed as per Performance Based Appraisal System (PBAS).
- b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme.
- c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.
- d) The faculty members are informed well in advance of their due promotion.
- e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Principal.
- f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

**Non-Teaching Staff:**

All non-teaching staff are also assessed through annual confidential reports.

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents, and technical abilities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The budget committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the Management of the institution through the Principal. External audit is conducted once in every year by an external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, the Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the Management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses are monitored by the accounts department as per the budget allocated by the management.

Process of the Internal Audit:

- The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal.

Process of the External Audit:

- The accounts of the college are audited by Chartered Accountant. The auditor ensures all payments are duly authorized after the audit, the report is sent to the Management for review. The institute did not come across with any major audit objection during the preceding year.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. Fees: Fees is charged as per the university and government norms from students for various granted and self-financed courses.

2. Salary Grant: The College receives salary grant from the State Government for Arts and Commerce UG courses. For this, we prepare and send budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as C.H.B. teachers working on granted posts. All other courses are self-financed.

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor Research Projects).

4. We receive fund from Stakeholders, non-government bodies, individuals and Philanthropists.



**Policy for Optimal Utilization of Recourses:**

All the major financial decisions are taken by the institute's Budget committee, Purchase and Maintenance Committee and Governing Body (GB). Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Planning and Execution:**

At the beginning of academic session, the IQAC collects academic plans including extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to be organized for better performance. The Cell evaluates plan submitted by the departments and committees and based on it prepares Academic Calendar of the institute. This Academic Calendar is put in the College Development Committee for discussion, suggestion and approval.

**Implementation of Green Practices in the campus:**

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Green Campus, No Vehicle Day, Save Water and Save Power initiatives. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of

these activities.

#### Use of ICT Infrastructure:

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encourages teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. The educational use of social media has also been utilized to establish communication with the students and staff. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Academic Calendar:** The College prepares the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops.

**Preparation of Lesson Plan:** The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. The curriculum is enriched with guest lectures, industrial visits, and projects.

**Evaluation of Teachers by Students:** The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject, etc give a clear idea about the problems faced by the students. The Principal and Management also monitor the feedback system and takes appropriate corrective actions.

**Student Learning Outcomes:** The institute monitors the performance of the students regularly. Regular class tests and interactions

- Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
- Semester system of examination for all courses.
- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances.
- At least 75% Attendance is compulsory in each semester.

**Effective Internal Examination and Evaluation Systems:** Institute maintains an effective internal examination and evaluation system. **Students' result analysis:** Institute has the provision of analysis of students' performance after the announcement of their semester results.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution promotes gender sensitization through co-curricular and extra-curricular activities like workshops, seminars, guest lectures, street plays, counselling etc. Awareness programs like importance of human rights, Rights of Women, Cyber security awareness programs related to the safety and security of women employees and students are conducted periodically.

The institution has constituted the following committees as per norms laid by University/UGC: Grievance Redressal Committee, Anti-Ragging, anti-Sexual harassment cell, Students' Disciplinary Committee, Women Welfare & SC /ST Students Welfare Committee. Mentoring Programme cares for the well-being of girl students and women staff in the institution. The functions of these committees are disseminated to the students through orientation and induction programs. Needy girl students are given concession in admission fee.

The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times and outsiders are checked by security staff. The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. There are separate washroom facilities for girls and boys.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sbkulcollege.in/wp-content/uploads/2023/02/7.1.1.pdf">https://www.sbkulcollege.in/wp-content/uploads/2023/02/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>NIL</u>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** Garbage is segregated into wet and dry bins. Canteen wet garbage and Biodegradable waste is disposed of in the composting plant prepared specially for this purpose in the institute. The institute has installed dustbins in the campus. Sweepers pick up trash. Employees regularly dispose of small bins in the Gram Panchayat's vehicle. The use of plastic is not permitted on campus.

Liquid waste is generated from the college science lab and canteen. The liquid waste generated is of two types: 1. Sewage waste. 2. Laboratory waste. However, the liquid waste generated from the college is discharged into the Gram Panchayat's Sewage Management Drain and disposed of.

E-waste is generated from e-computer labs, electronic labs, physics labs, and chemistry labs, academic and administrative offices. Such as laboratory equipment, circuits, desktops,

laptops, printers, charging and network cables, Wi-Fi equipment, cartridges, sound systems, display units, UPS, biometric machines, scientific equipment. E Waste cannot be recycled and therefore is given to the scrap dealer.

Most departments do not produce hazardous waste. Hazardous chemicals or biochemical that can cause infectious diseases have not yet been used on college campuses. Therefore, the amount of hazardous chemicals and radioactive waste generated is negligible.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">NIL</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

## 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony.

Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute attracts students and staff from different cultural, social, economic, linguistic backgrounds. These ethnic diversities are governed and guided by the Constitution irrespective of caste, religion, race sex. Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, Commerce and Science College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducts awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

- Students and teachers contributed in National Foundation for Communal Harmony.
- To spread awareness regarding sanitation, living standards of life, and knowing one's personality.
- The NSS unit encourages the students and conducts activities to serve the society..
- Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are

some of the topics that are enlisted in Elocution, debates, and class presentation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International Yoga Day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the physical and mental health

of the people. All staff members and students participated in this program with great enthusiasm.

**International Women's Day:** International Women's day is celebrated in the college on 8th March. This day is celebrated under supervision of Women Cell of the college. The day aims to help nations worldwide eliminate discrimination against women. The day also highlights the role of women around the world to secure human rights and build more equitable societies

Independence Day was celebrated with great enthusiasm on 15th August in the college. The President of Netaji Shikshan Sanstha Mr. Chandrakant Jijaba Shelke inaugurated this program with flag hoisting which was followed by patriotic songs, speeches and poems by staff members and students of the college. Republic Day was celebrated in the college campus on 26th January. The celebration started with hoisting of National flag at the hands of the Principal of The President of Netaji Shikshan Sanstha Mr. Chandrakant Jijaba Shelke.

**Constitution Day:** On 26th November, Constitution Day is celebrated every year. The students are taught the importance of the Indian Constitution and are made aware of their rights, duties and responsibilities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1

**Title of the Practice**

## Mentor-Mentee Scheme

### Objectives of the Practice

To create academic awareness, education improvements among students.

### Context

The Scheme is useful for students' educational development, progress and solution of problem.

### Practice

Mentor-Mentee Scheme is successfully run by college. The nature and formation of this activity is that here teacher becomes mentor for approximately 30 students. Mentor maintains record of attendance report, Unit test marks and university examination marks.

### Evidence and Success

Increased attendance.

Students are motivated.

## 2. Title of the Practice

Integration of Information and Communication Technology in functioning of the Institute

### Objectives of the Practice

To help students to become competent and confident users who can use the basic knowledge and skills acquired in their daily lives

### The Context

Integration of Information and Communication Technology in all aspects of functioning of the Institute for managing academic matters were thought to be saving both time and resources including papers

### The Practice

Effective integration of ICT in every aspect of functioning has

been implemented

### Evidence of Success

Integration of Information and Communication Technology in functioning of the Institute proved to very successful. It made teaching student centric and interesting. Integration of Information and Communication Technology was very crucial in enhancing research output of the faculty.

### Problems Encountered and Resources Required

Digital Literacy of students was a problem but they soon get used to it.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute strives to promote a culture of respect and equality for female gender. To achieve this, the following measures are taken:

The institute organized awareness programs on gender sensitization.

There is a provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.

Lectures are arranged to create awareness on the economic, social, political, and legal rights of women.

Different activities like Mahabondla, hemoglobin checkup camps, Cultural Program, different sports are organized to make women aware of their health, sports, self-defense, etc.

Conducting various competitions to encourage their artistic

talents for creative thinking.

To highlight the importance of spirituality, health, hygiene and safety.

Conducting various competitions like Rangoli Competition, Selfie Competition, and Cookery Competition to encourage their artistic talents.

Celebration of International Women's Day on March 8th, every year.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

##### Academic calendar

- The college follows the Academic calendar prepared by IQAC and executes it rigorously.
- The Heads of Departments conducts the meetings to distribute workload, allot subjects, and plan the activities of the department and to review the completed syllabus.

##### Time- Table Committee

- The Time Table is prepared by the Time-table Committee.
- The Time Tables are displayed on the Notice Board.

##### Teaching Plan and Teaching Diary

- Teaching plan is prepared by every faculty member at the beginning of academic year.
- Periodic assessment of curriculum delivery is conducted by IQAC through HODs.
- The faculty engages extra periods and practical as and when necessary and maintains their records.

##### Teaching Aids

- Methods like seminar, group discussion, case study for effective delivery of curriculum.
- Educational field visits, industrial visits, tours are organized.
- Guest lectures, Expert lectures and guidance by department.

- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

#### Teacher support

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- New recruits are given orientation regarding teaching methodologies.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Practical Examination schedule and dates for semester-end examinations. The Institute follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, CIE dates, etc. The department calendar comprises guest lectures, workshops, and industrial visits, other co-curricular and extra-curricular activities. The academic calendars help faculty members to plan their curricular and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Internal Assessment, assignments and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the



schedule. Continuous evaluation and assessments are also done for laboratory course, project work, seminars. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**04**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

172

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

172

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

### 1. Gender

Numbers of programs are conducted for girl students such as hemoglobin checkup Camp, Nirbhay Kanya Abhiyaan. Anti-sexual Harassment Cell and Student Welfare Department organizes programs on Woman Empowerment, Laws for Woman, Women's Day. The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also.

### 2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. N.S.S. has planted trees under theme of Aaiche Ban. In camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, plastic free drive, Poster Competition, Debate Competition, etc. Invited talks are organized to create awareness about nature, biodiversity, environment and sustainability.

### 3. Human Values and Professional Ethics

For creating scientific approach and social awareness among the students, lectures, activities, essay, etc. are organized. National festivals like Independence Day and Republic Day are celebrated with great fervor. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter's awareness program, Blood donation camps.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

215

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">NIL</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1512

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

529

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also in their level and pace of comprehension. Remedial Classes are organized for slow learners. This exercise is done in a discreet manner and slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion.

Advanced learners are encouraged to study recommended readings listed in each syllabus. The toppers are felicitated in Annual Cultural Programme. Meritorious students are included as members of Committees. Competitive Examination Cell cater to the growth of advanced learners. Placement Cell guides advanced learners for their placement. Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes and Personality Development programs are organized to enhance employability of the students.

Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. The Faculty takes a keen interest while ordering books for the Central library and ascertains that the library collection of books cater to the needs of both slow and advanced learners. The library also ensures accessibility to computer facility and internet for the online material, extends its timings and provides atmosphere for conducive learning to both slow and advanced learners.

File Description	Documents
Link for additional Information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
785	29

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process revolves around the need, interest and capabilities of students. In under graduation programme, project on environment has been made compulsory. It stimulates students' interest and provides an opportunities to the student for freedom of thought and free exchange of different views. Group Discussion on various topics are our regular features. Brain storming method is used to develop creativity, originality of ideas, reasoning, and increasing knowledge and to make classroom interaction more effective is used. Faculty members are well acquainted with use of ICT during class room teaching and lectures are given through power point presentation by most of the faculty members. Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and laws of the subject with the help of experiments. Activity centered method is more effective and durable in providing learning experiences. Students take interest and learn things via learning by doing. Activities like preparing dietary chart and cooking are performed by students of Food Processing Department which provides learning experiences. Students actively participate in academic activities like class room seminars on chosen/ assigned topics, home assignments, and power point presentations, activities of various committees under student union, youth festivals, and activities of department. These activities not only provide opportunity for participatory learning but also provide opportunity for experiential learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for the students to learn and master the latest technologies in order to face technology driven world. Therefore, teachers combine technology with traditional mode of teaching. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute

ICT Tools:

1. Projectors- Projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- Printers are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.
7. Smart Board- One smart board is installed in the campus.
8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
9. Digital Library resources



## 10. Language Lab

### Use of ICT by Faculty

PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by online search engines and websites to prepare effective presentations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">NIL</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

352

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, commerce and Science College is affiliated to Savitribai Phule Pune University, Pune, and adheres to the syllabus laid down by the said university.

- An examination committee has been constituted under the chairmanship of the Principal and the senior faculty member will be appointed as Controller of Examination, who coordinates and executes the regulations laid down by the affiliated university.

- Faculty members take a detailed discussion on the university question paper format and give the students a clear understanding of what to expect and what is expected in the examination. Students are also made aware of the University evaluation process by explaining the allocation of the marks for each answer.

- The evaluated answer sheets are distributed to the students and the mistakes (if any) are intimated individually.

- These tests allow the faculty members to continuously assess and track the students' progress. This allows for identifying the slow learners and advanced learners. Remedial coaching would allow each of them to help each other.

Apart from this, class tests are held by the subject teachers, after the completion of each chapter.

- The affiliated university follows the 70-30 model (70 marks for theory semester exams and 30 marks for Internal Evaluation).

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Institute Level Examination:**

At Institute level, an examination committee, comprising of a senior teacher as Controller of Examination and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

The teachers distribute evaluated answer scripts to students, and any clarifications or grievances are addressed by the teachers. The internal marks are shared with the students. If any discrepancy, the concerned teacher resolves the discrepancy, and the necessary corrections are made. All such examination related grievances are taken positively and are reassessed by another teacher, if necessary.

Parents are informed about their ward's performance. Students are counseled by the faculty mentor, and remedial classes are conducted for students who fail in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.

Internal Assessment marks are entered in the University web portal in time.

#### University Level Examination:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure:

#### Re-Evaluation:

Students can apply for re-evaluation of their answer scripts within stipulated time after the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Course Outcomes (COs) represent the expected knowledge and skills student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered. The Course outcomes of all courses offered are prepared by the respective course instructor at the start of the semester.

The subject teacher maintains a teaching plan in which course outcomes are written, which are measurable. The introductory lecture for all courses are meant for communicating the COs to the students.

The Program Outcomes (POs) which are based on Graduate attributes are disseminated amongst all stakeholders. Outcome-based education and its implementation is discussed in Departmental meetings.

Program Specific Outcomes (PSOs) have been defined and stated after much deliberations. This has been done for all undergraduate programs being offered at the institute. They are also disseminated amongst all stakeholders.

In our institution, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Savitribai Phule Pune University, Pune. We offer Under Graduate courses under the Faculty of Arts, Commerce, Science and B.Voc. For these programs and courses, the institute follows the curriculum designed by our affiliated university. The Programme outcomes, Programme Specific outcomes and Course Outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom.

After measuring attainment of POs, PSOs and COs, it is observed that students became more confident. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate is increasing. We take utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes.

Subsequently, the institute take care of the attainment to measure the POs, PSOs and Cos and implemented the mechanism as follows:-

The institute followed the Academic Calendar of affiliated university.

All the subject teachers maintained Academic Diary in every academic year.

All the subject teachers prepared Semester-Wise evaluation Reports.

Internal examination committee analyzes evaluation reports of results.

Placement committee take the review of the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
238	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NIL</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://www.sbkulcollege.in/wp-content/uploads/2023/02/2.7.1.pdf">https://www.sbkulcollege.in/wp-content/uploads/2023/02/2.7.1.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
00	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NIL</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

20

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File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and Student Development Cell. Through these units, the college undertakes various extension activities in the neighbourhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities are carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation through construction of Bunds (Small weir) , road construction, Shramdan, Social interaction, Group discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, etc.

Other than NSS and Student Development Cell, the various departments of the college are conscious about their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Tree Plantation, Plastic eradication, No vehicle day, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1040

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread Over 1.5 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

**Classrooms:** We have sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

**Technology Enabled learning facility:** The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

**Seminar Hall:** The College has multiple seminar halls. These halls are regularly used for conducting seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

**Ladies Common Room:** Separate Ladies Common Room rooms is available for girl Students.

**Laboratories:** All laboratories (Language Lab, Computer Lab, Science Labs, B.Voc. Lab) are well equipped with state of the art equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus.

**Central Library:** Our central library is fully computerized by automating the issue of books with bar code reader. The library has 3637 titles covering all major fields of Arts, Commerce and Science. The library covers an area of 3500sq. ft.

**Well Equipped Gymnasium:** Facilities for outdoor and indoor sports and games exist for students.

Major cultural events are organized at Open stage area.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities and Infrastructure available at Gym:**

The Gymkhana has amenities for both Indoor and Outdoor games.

- To play Indoor games, there is 01 Table Tennis (TT) tables, 02Carrom Boards with 02 boxes of Carrom coins and 03 Chess Boards.
- For Volleyball, we have types of equipment like 01 big Nets, 02Balls and 03 Timers. We have 01 small Netand 01 Ball for Throw Ball.
- For Badminton we have 04 Badminton Rackets, 06 dozen Shuttlecocks, and 01 Net.
- Cricket kits, T-Shirt and shoes are provided from the college as per the players' requirements during intercollegiate and

other sports events.

**Infrastructure for Cultural Activities:** An open air auditorium is available for cultural activities. Practice sessions of cultural activities such as plays, mimes, folk dance, one-act plays, street plays are performed here. The events such as Youth festival, Traditional days, Inter-college cultural events/competition are organized to inculcate the cultural and traditional values amongst the students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

119608

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a central library. Library has collection of Text books, Reference books and others books with foreign, peer-reviewed journals. The reading room is well furnished provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras.

**OPAC:** The library has developed the database of its own collection through the library software. Library is fully computerized. Online public access catalogue (OPAC) facility is made available in the central library. OPAC which is used by students and faculty member for searching books by Title, Author, Subject name etc.

**e-Resources:** The library is a member of N-list consortia of information library network (INFLIBNET) under this consortia library provides more than 3135000+ e-books and 6000+ e-journals to students and faculty member. Internet and reprography facility is available.

**Library Automation:** All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members.

The issue and return of book have been activated in the library software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**231954**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**40**



File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities have been updated on regular basis. Also, new IT equipment has been purchased as per the requirements.

There are different digital technological facilities available in the college. There are 02- smart classrooms, 02-smart lab and 01-digitally equipped conference hall and 02-digitally equipped laboratories available in the college. A well-equipped computer lab is also functioning in the college.

There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

122

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS

the Institution	
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

493183

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### 1. Classroom Management

Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. CCTVs installed in each classroom to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Classroom property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC) of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management.

#### 1. Laboratory

While the Laboratory has several instruments and equipment, the same is maintained through contract person. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

### 1. Library

Yearly statistics for utilization of library resources helps in collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis.

### 1. Sports

Sports committee looks after maintaining the sports ground and sports equipment.

### 1. Computers

Annual maintenance contracts for computers, copier machines, software, CCTV, garden, security are in place. An external housekeeping service looks after cleanliness on the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

249

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="#">NIL</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
45	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
45	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

33

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

33

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council provides a platform to students to develop leadership qualities. The Student Council consists of student representatives.

Student Council Office bearers assume office in the institutional ceremony as a part of the inaugural function of the Students Council. The office bearers and the members of the Students Council actively engage themselves in organizing the year round activities. The elected members of the Students Council are vested with their responsibilities of helping the members of the faculty and coordinating with the administration for effectively organizing and conducting the college programs under the aegis of Student Council. The common college activities are planned well in advance and are executed effectively by student council. Student Council organizes all the major events. They take up their responsibilities seriously and disperse their duties effectively. Their services are organized and appreciated in the voluntary function of the council conducted at the end of the academic year even at the departmental level. The councils are run by the students under the guidance of the faculty. The Students Council aims at creating a stronger relationship between the students and the staff.

The students' representation in various academic and administrative bodies

The students are actively engaged in NSS Unit, Career Guidance

and Placement Cell, Anti-Sexual Harassment Cell, Cultural Committee, Educational Tour Committee, Sports Club, Anti-Ragging Cell, Library Committee, Health and Hygiene Cell, Student welfare Committee, etc.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, Commerce and Science College was established in 2001. Many students graduated from this institute. Though this institute is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are well-known in their respective fields i.e. Politics, Education, Judiciary, Agriculture, Business and Industry, Social Work and Public Speaking. The college provides an



opportunity to the alumni to interact and share their experience with students.

Our Alumni Association works for the overall development of students as well as the institution. It helps our institution in terms of academic planning, placements of students, career guidance and technological guidance. It has been duly registered in Charity Commissioner Office of Pune.

Our Alumni Association:

1. Provides guidance from the experts of various fields to the students.
2. Some of our alumni are industrialists; they share their knowledge and expertise with the students.
3. Alumni Association helps to organize educational and industrial visits for the students.
4. Alumni Association provides information about the job opportunities available in their fields.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

Education: An effort toward efficiency, enrichment and equality.

#### MISSION

To Empowering rural student with knowledge, skill and values that they need to face the challenges of competitive world.

To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.

To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.

To mould the student as a responsible citizen.

To create a learner-friendly environment to make learning a joyful and fruitful experience.

The management and Principal actively participate College Development Committee for ensuring that the policy statements and action plans are aligned for attaining the mission of institute, disseminates the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members to review of outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required.

For the reinforcement of cultural excellence the vision, mission, short term and long term goals, quality policies are kept wide open to all stakeholders for their suggestions, necessary training is provided to its faculty and supporting staff for their development and motivates the team building and team work to create healthy work culture.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal as a representative of the institute leads its faculty members and HODs in all academic matters. He encourages and cooperates IQAC coordinator, the HODs and faculty members in ensuring a proper academic environment in the institute which benefits the students. Day to day academic activities of the departments are taken care by the HODS.

For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the Principal. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students. A number of committees have been constituted by the Principal to run the institute properly and smoothly. Senior members of different faculties head the respective committees. The Principal, IQAC Coordinator and HODS always welcomes the suggestion and proposals of the faculty members and committees and transforms them to applicative practices in the institute.

All the important works were done by the concerned committees and persons. Responsibilities were assigned to them considering their abilities and skill right from welcoming of the delegates through catering to food and accommodation needs and printing of certificates, the concerned activities were performed by suitably competent staff members.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan and action plan are designed in such a manner that this quality policy is driven and deployed during every process. Each process is regularly reviewed by a monitoring

mechanism. Strategy to develop competences to serve the ever changing needs of the industry and society and strategy to empower the faculty, staff and aspiring engineers with essential technical knowledge and skills:

Applying the innovative teaching learning methods such as Cooperative learning, Group discussions, Seminars and Lab Demonstrations.

Arranging industrial visits, trainings and guest lecture for students. Organizing orientation programs, courses related to the curriculum.

Strategy to Strengthen Research Culture:

Encouraging the faculty for research publications.

Motivating the students for research by organizing technical competitions and also presenting papers in conferences.

Appreciating the research of students/ faculty.

Forming MoUs with industries and other institutes.

Faculties are being motivated to undertake research works.

The Institute has a Perspective Plan for Development:

The Academic calendar includes the list of pre-planned programs of various departments and exam schedules prepared with the knowledge of HODs and various Committee members. To ensure the development of the college, all the planning and execution are monitored regularly. Provision of adequate annual budget is in the plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure.

The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities.

The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.

The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies.

The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate Bodies for proper implementation.

There are Committees, Cells and Associations focusing on specific tasks and roles in the College.

The executive leadership is shared by IQAC Co-ordinator and all the Heads of the Departments.

The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills.

The Grievance Redressal Committees have been formed for both staff and the students.

The power delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Existing welfare measure for teaching and non-teaching staff are as below:

Health insurance.

Medical Leave & Maternity leave for eligible staff members.

Faculty members are eligible for Earned Leave.

Gym is also accessible for the staff.

Celebrating birthdays of the Staff with the Management

Sponsorships to attend and present papers in conferences.

Internet and free Wi-Fi facilities are also available in campus

for staff.

Teaching and Non-Teaching Staff Club organizes tour, and sports activities for the staff.

Faculty members are provided with Individual cabin and system to facilitate good ambience.

Summer and Winter Vacations for teaching staff.

Faculty development programs (FDP) for faculty members on regular basis.

Automation of attendance and leave using biometric system.

All the faculty members who upgrade their research work through quality publications during the academic year are honored by the Management.

Gratuity for the employees of the institution.

All the staff members are treated on par with each other in obtaining benefits from the institution.

Women Empowerment Cell is established for creating conducive atmosphere for women members to flourish and gain momentum.

In this way, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

05



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Teaching Staff:

a) The performance of each faculty member is assessed as per Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

d) The faculty members are informed well in advance of their due promotion.

e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by IQAC and the Principal.

f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

#### Non-Teaching Staff:

All non-teaching staff are also assessed through annual confidential reports.

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, efficient organization of documents, and technical abilities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The budget committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the Management of the institution through the Principal. External audit is conducted once in every year by an external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, the Principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the Management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses are monitored by the accounts department as per the budget allocated by the management.

Process of the Internal Audit:

- The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

If any discrepancy is found, the same is brought to the notice of the Principal.

**Process of the External Audit:**

- The accounts of the college are audited by Chartered Accountant. The auditor ensures all payments are duly authorized after the audit, the report is sent to the Management for review. The institute did not come across with any major audit objection during the preceding year.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**1. Fees:** Fees is charged as per the university and government norms from students for various granted and self-financed courses.

**2. Salary Grant:** The College receives salary grant from the State Government for Arts and Commerce UG courses. For this, we

prepare and send budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as C.H.B. teachers working on granted posts. All other courses are self-financed.

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor Research Projects).

4. We receive fund from Stakeholders, non-government bodies, individuals and Philanthropists.

**Policy for Optimal Utilization of Recourses:**

All the major financial decisions are taken by the institute's Budget committee, Purchase and Maintenance Committee and Governing Body (GB). Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and purchase orders are placed after final negotiations. All transactions have transparency through bills and vouchers.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**Planning and Execution:**

At the beginning of academic session, the IQAC collects academic plans including extension activity, collaboration, innovative and best practices, assignment, ICT based activity,

students competition, seminar and workshop supposed to be organized for better performance. The Cell evaluates plan submitted by the departments and committees and based on it prepares Academic Calendar of the institute. This Academic Calendar is put in the College Development Committee for discussion, suggestion and approval.

**Implementation of Green Practices in the campus:**

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Green Campus, No Vehicle Day, Save Water and Save Power initiatives. For the better implementation of green practices, IQAC distributed these activities among various departments. IQAC constantly takes the feedback about the proper result oriented implementation of these activities.

**Use of ICT Infrastructure:**

The use of ICT tools has become an integral part in teaching-learning process. IQAC always encourages teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. The educational use of social media has also been utilized to establish communication with the students and staff. In teaching and learning, the feedback system is implemented to take the review of reliability and uses of ICT facilities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Academic Calendar:** The College prepares the academic calendar well in advance at the start of the year with ample time frame

for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops.

**Preparation of Lesson Plan:** The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. The curriculum is enriched with guest lectures, industrial visits, and projects.

**Evaluation of Teachers by Students:** The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject, etc give a clear idea about the problems faced by the students. The Principal and Management also monitor the feedback system and takes appropriate corrective actions.

**Student Learning Outcomes:** The institute monitors the performance of the students regularly. Regular class tests and interactions

- Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
- Semester system of examination for all courses.
- Providing Question bank of various subjects to the students.
- Timely Redressal of students' grievances.
- At least 75% Attendance is compulsory in each semester.

**Effective Internal Examination and Evaluation Systems:** Institute maintains an effective internal examination and evaluation system. Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institution promotes gender sensitization through co-curricular and extra-curricular activities like workshops, seminars, guest lectures, street plays, counselling etc. Awareness programs like importance of human rights, Rights of Women, Cyber security awareness programs related to the safety and security of women employees and students are conducted periodically.

The institution has constituted the following committees as per norms laid by University/UGC: Grievance Redressal Committee, Anti-Ragging, anti-Sexual harassment cell, Students' Disciplinary Committee, Women Welfare & SC /ST Students Welfare Committee. Mentoring Programme cares for the well-being of girl students and women staff in the institution. The functions of these committees are disseminated to the students through orientation and induction programs. Needy girl students are

given concession in admission fee.

The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement. Students wear ID cards at all times and outsiders are checked by security staff. The institution has a dedicated Counselling Centre and good mentoring system for the students to take care of their academic, emotional, social and cognitive development. Personal Counselling is provided to the students at different levels. There are separate washroom facilities for girls and boys.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.sbkulcollege.in/wp-content/uploads/2023/02/7.1.1.pdf">https://www.sbkulcollege.in/wp-content/uploads/2023/02/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NIL</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** Garbage is segregated into wet and dry bins. Canteen wet garbage and Biodegradable waste is disposed of in the composting plant prepared specially for this purpose in the institute. The institute has installed dustbins in the



campus. Sweepers pick up trash. Employees regularly dispose of small bins in the Gram Panchayat's vehicle. The use of plastic is not permitted on campus.

Liquid waste is generated from the college science lab and canteen. The liquid waste generated is of two types: 1. Sewage waste. 2. Laboratory waste. However, the liquid waste generated from the college is discharged into the Gram Panchayat's Sewage Management Drain and disposed of.

E-waste is generated from e-computer labs, electronic labs, physics labs, and chemistry labs, academic and administrative offices. Such as laboratory equipment, circuits, desktops, laptops, printers, charging and network cables, Wi-Fi equipment, cartridges, sound systems, display units, UPS, biometric machines, scientific equipment. E Waste cannot be recycled and therefore is given to the scrap dealer.

Most departments do not produce hazardous waste. Hazardous chemicals or biochemical that can cause infectious diseases have not yet been used on college campuses. Therefore, the amount of hazardous chemicals and radioactive waste generated is negligible.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">NIL</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. We greet and wish each other at different festivals and invite them to have a feast to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony.

Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. The diversity in India is unique. Being a large country with large population. India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian

culture, on the eve of our college annual gathering we organize a traditional dress competition and fashion show. In this competition students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute attracts students and staff from different cultural, social, economic, linguistic backgrounds. These ethnic diversities are governed and guided by the Constitution irrespective of caste, religion, race sex. Netaji Shikshan Sanstha's Subhash Baburao Kul Arts, Commerce and Science College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducts awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India, Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

- Students and teachers contributed in National Foundation for Communal Harmony.
- To spread awareness regarding sanitation, living standards of life, and knowing one's personality.
- The NSS unit encourages the students and conducts activities to serve the society..
- Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International Yoga Day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the physical and mental health of the people. All staff members and students participated in this program with great enthusiasm.

International Women's Day: International Women's day is celebrated in the college on 8th March. This day is celebrated under supervision of Women Cell of the college. The day aims to help nations worldwide eliminate discrimination against women. The day also highlights the role of women around the world to secure human rights and build more equitable societies

Independence Day was celebrated with great enthusiasm on 15th August in the college. The President of Netaji Shikshan Sanstha Mr. Chandrakant Jijaba Shelke inaugurated this program with flag hoisting which was followed by patriotic songs, speeches and poems by staff members and students of the college.

Republic Day was celebrated in the college campus on 26th January. The celebration started with hoisting of National flag at the hands of the Principal of The President of Netaji Shikshan Sanstha Mr. Chandrakant Jijaba Shelke.

Constitution Day: On 26th November, Constitution Day is celebrated every year. The students are taught the importance of the Indian Constitution and are made aware of their rights, duties and responsibilities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1

**Title of the Practice**

**Mentor-Mentee Scheme**

**Objectives of the Practice**

To create academic awareness, education improvements among students.

**Context**

The Scheme is useful for students' educational development, progress and solution of problem.

**Practice**

Mentor-Mentee Scheme is successfully run by college. The nature and formation of this activity is that here teacher becomes mentor for approximately 30 students. Mentor maintains record of attendance report, Unit test marks and university examination marks.

**Evidence and Success**

Increased attendance.

Students are motivated.

2. Title of the Practice

## Integration of Information and Communication Technology in functioning of the Institute

### Objectives of the Practice

To help students to become competent and confident users who can use the basic knowledge and skills acquired in their daily lives

### The Context

Integration of Information and Communication Technology in all aspects of functioning of the Institute for managing academic matters were thought to be saving both time and resources including papers

### The Practice

Effective integration of ICT in every aspect of functioning has been implemented

### Evidence of Success

Integration of Information and Communication Technology in functioning of the Institute proved to very successful. It made teaching student centric and interesting. Integration of Information and Communication Technology was very crucial in enhancing research output of the faculty.

### Problems Encountered and Resources Required

Digital Literacy of students was a problem but they soon get used to it.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words



The Institute strives to promote a culture of respect and equality for female gender. To achieve this, the following measures are taken:

The institute organized awareness programs on gender sensitization.

There is a provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.

Lectures are arranged to create awareness on the economic, social, political, and legal rights of women.

Different activities like Mahabhondla, hemoglobin checkup camps, Cultural Program, different sports are organized to make women aware of their health, sports, self-defense, etc.

Conducting various competitions to encourage their artistic talents for creative thinking.

To highlight the importance of spirituality, health, hygiene and safety.

Conducting various competitions like Rangoli Competition, Selfie Competition, and Cookery Competition to encourage their artistic talents.

Celebration of International Women's Day on March 8th, every year.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

To Appoint a Full Time Approved Principal (Vacant Due to recent superannuation of Dr. Govind Nimbalkar)

To get College reaccredited by NAAC.

To Start P.G. Classes of M.A. in Economics, Marathi and History.

To Start P.G. Classes of M.Com and M.Sc. in Chemistry.

To Upgrade and Renovate College Auditorium.

To sign MoU's with industries, academic institutes and also increase the no. of Linkages.

To Increase the number of Extension and Outreach Programmes.

The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating students to write research papers.

To make available all Information online on the College website relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, & Others.

Digitization of Research Papers published by Staff Members and of Papers presented during the Conferences hosted by the College.

Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc.