YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	Netaji Shikshan Sanstha's Subhash Baburao Arts, Commerce and Science College
• Name of the Head of the institution	Dr. Govind Ramchandra Nimbalkar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02119224534
• Mobile No:	9860445644
• Registered e-mail	sbkulcollegekedgaon@gmail.com
• Alternate e-mail	sbkulcollege@yahoo.co.in
• Address	A/P Kedgaon, Tal. Daund, Dist. Pune
• City/Town	Kedgaon
• State/UT	Maharashtra
• Pin Code	412203
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Savitribai Phule Pune University, Pune**
• Name of the IQAC Coordinator	**Dr. Nandkumar Dnyanoba Jadhav**
• Phone No.	**02119224534**
• Alternate phone No.	**02119223025**
• Mobile	**9730576995**
• IQAC e-mail address	**nandkumarjadhav72@gmail.com**
• Alternate e-mail address	**shaikh.tanweer1@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sbkulcollege.in/wp-content/uploads/2021/12/AQAR-2019-20812.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Academic-Celender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.10**	**2017**	**23/01/2017**	**22/01/2022**

6.Date of Establishment of IQAC	**06/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. In the background of Covid-19, IQAC conducted online teaching training for all teachers. 2. IQAC coordinated between teachers and students in the online teaching- learning process. 3. IQAC implemented the guidelines issued by the government and UGC at the college level regarding to Covid-19 . 4. At background of Covid-19, IQAC made effective efforts to coordinate between the examination department and the students.. 5. IQAC provided guidance on how to conduct online examination.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Online teaching planning & implementation .	1.Online teaching process successfully implemented as per schedule .
2. To complete Environmental Audit of college campus	2. Environmental Audit of college campus completed .
3. To create internal gate in college.	3. Internal gate was created in the college

13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Netaji Shikshan Sanstha	19/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-20	06/01/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **15**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **935**

Number of students during the year

File Description	Documents
Data Template	[View File]()

2.2   **593**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]()

2.3   **292**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]()

3.Academic

3.1   **29**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]()

3.2   **00**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	15

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	935

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	593

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	292

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	29

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	00

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	41.36149
4.3 Total number of computers on campus for academic purposes	121

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All departments are required to implement the syllabus prescribed to Savitribai Phule University , Pune . Curriculum implementation begins with the academic calendar at the beginning of the academic year. Workload distribution is determined at the beginning of the year. The Timetable Committee draws up a detailed timetablewhich efficiently deploys the units of time for academic and co-curricular purposes. The departments strive for effective curriculum delivery .The teaching plans consist of detailed of the syllabus.Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes. Extra hours are devoted to taking remedial classes. Practical manuals is kept in the laboratories of science department to guide the students. College give much attention is paid to, experiential learning.The study tours arranges to met the objectives of syllabus. . Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. Special lectures delivered by

eminent scholars . Covid -19 was in its infancy in this academic year 2020-21.The actual learning teaching process could not take place this year.All courses was completed on time by taking online mood.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/1.1.1-Syllabus-Delievary.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The continuous Internal Evaluation is assessed at two levels by the Institution, 1) College Level 2) University Level

1. College Level: The College follows the academic calendar of University. The college has been established examination committee. Examination committee announce examination calendar in the beginning of year. The Unit Tests are also conducted. Credit system evaluation conducted. The entire Paper Credits are evaluated by the Faculty and the Final Marks are sent to the University.Certificate courses are prearrange. The Value-Added Courses conduct. This regulates in with the different modes of Evaluation process. The Question Paper Workshop conducted. . College Examination officer guided to students and all examination system. These guidance were screened by the IQAC. The college ensure the complete transparency in the examination. Tutorials has given to every classes twice in the semester and class seminars once in the year. Assignments, oral test, tutorial, class seminars, practical consider for internal evaluation.

2. University Level - The College has the Exam Center status.Errors in Marks or corrections in Marks Card and issues relating to Revaluation, Recounting and Photocopy of the Answer Sheet that a student may encounter. The Convocation Forms, Notification, Processing and submission was earlier carried by the College.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2021/12/Exam-Calender-833.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Teaching has been done with special emphasis on the above cross-cutting issues.

1.Gender -

Girls and boys are always counseled. Both are offered the same medical facilities. College has functionate Women's empowerment Cell. Internal complaint, Anti sexual Harassment committee has been established.

2. Environment and Sustainability -

Environment Awareness course has taught to the students. Students are given field projects. Students are given a grade. College has installed own solar power plant. .Energy audit is carried out. College have been conducting various social events. Concepts of environment in various sibjects are taught to students in teaching.

3. Human Values :

College always believes to make each student to be a good human being and good citizen. Students learn not only respects to teacher,seniors but also respect themselves. College has Anti Ragging Cell to ensure ragging free envirnment . Internal complaint Committee & Discipline Committee to take care of human values .College take special care of handicap students.

4 Professional Ethics -

College has given equal importance about professional ethics. . Students are introduced social nature . College has organized various personality development programme. Guest letures has organuzed. College always inculcated corporate standerds and culture.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Feedback-Action-Taken-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1512

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

593

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse in terms level of comprehensibility. Previous year percentage, classroom observation, interaction, continuous and periodic assessment are used as a measuring to learning levels..

The college draw up schedule for organizing remedial classes for slow learners.

The college keep track of slow learners' progress. Revision classes and counselling sessions are held and additional teaching taken .

Tutorials are offered. Corrected assignments and answer scripts are shared with each student .

Advanced learners are encouraged to maintain merit, Departments medals certificates are awarded to the toppers.College offer specialized programs to the growth of advanced learners. Placement Cell help students to hold their placement. Placement Cell also provides training in interview skills and communication skills.

Online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars. The Faculty takes a keen interest while ordering books for the Central library and journals. The teachers give conductive learning of project work for both level students. In year 2020-21, There was an outbreak of covid-19. This situation created difficultuies in implementing many schemes as students were not present in the actual college.In this situation, the teachers tried to guide the students at all levels by contacting them.

File Description	Documents
Link for additional Information	https://www.sbkulcollege.in/wp-content/uploads/2021/12/Slow-Advance-Learner-list-2020-21835.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
935	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach.The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities .

Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilize by the departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments, Tutorials are required to be submitted by students . Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage

fear .

Discussions and debates on contemporary issues are encouraged students. Trainings and sessions courses are provided NSS unit have been set-up for the students to participate.

Student representation in administration is an important initiative..

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Students-Centric-methods856.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for the students to learn and master the latest technologies. College uses Information and Communication Technology (ICT) in education to support. Internet facility is available in all prominent places. The following tools are used by the college ICT Tools:

LCD projectors are available in different classrooms/labs and seminar hall.

College have separate computer and language lab.

Printers are installed at all prominent places.

Photocopier machines, Scannerare available at all prominent places.

Seminar hall is equipped with all digital facilities.

Smart board is installed in smart room

Online Classes through mobile apps

Teachers have created the study material, e- content and uploaded

on e- platform.

College library have separate space for e- library. Library has N-List facility.

Faculties are encouraged to use power-point presentations.

Seminar hall is digitally equipped.

Faculties prepare online quiz for students after the completion of each unit with the help of Google Forms. Google Forms.

Students are counseled with the help of mobile applications.

Video lectures is made available to students.

Various technical events and training events are being organized with the help of various Information Communication Tools. Online oral exams are conducted for evaluation.

Teachers use various ICT tools .

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.3.1-IT-Facilities-Link.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

323

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process . Internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously.Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation.The performance of the students is displayed on the Notice board and communicated to the students. Students appearing for Second /third year are asked to deliver the seminars. The students prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted · Internal Examination Committee. · Question Paper Setting. · Conduct of Examination · Result display · Interaction with students regarding their internal assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	nil

23-08-2022 09:17:23

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment.

Faculty members inform the students about the various components in the assessment process .

The internal assessment test schedules communicated to the students well in advance.

College ensure proper conduct of formative tests,

College ensure the standard evaluation process.

The corrected answer papers made available for the verification and any grievance is redressed immediately.

The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal

Periodicaly performance of the students is assessed for every experiment .

For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

To ensure the transparency to prohibited the mall practices.

Redressal of grievances : If students are facing any problems, they are solved by the College Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

The queries related to results, corrections in mark sheets, other certificates issued by university are handled at University examination section . Students are allowed to apply for revaluation, recounting and challenged evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/2.5.2-Machanism-to-deal-.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts Outcome based education .

The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

Two or three periods are spent by the teachers for introducing the subject to the Students.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the college website departmental notice board.

The importance of the learning outcomes has been communicated to the teachers.

The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes.

Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results.

Communicate the results of work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools. Observe students under various parameters.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2020/12/Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college organizes a number of extension activities to promote college -neighborhood community to sensitize the students towards community needs. The college runs effectively NSS Units. NSS organizes a residential seven days camp in nearby adopted village and several activities were carried out. addressing social issues. which include cleanliness , tree plantation ,water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion, Eradication of superstition, character building, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, Road safety awareness, Veterinary guidance ,Farmers meet etc.

The various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness,, Road Safety,Soil and Water Testing, Plastic eradication, No vehicle day, programme on female foeticide, organizing visit to Orphanages, Voters awareness, ,Health check -up camps, Blood donation camps, eyes checkup camp, Senior citizen workshop, workshop for women, Financial help for flood affected people etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2020/12/Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

242

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sbkulcollege.in/wp-content/uploads/2020/12/Student-Satisfaction-Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organize extension activities every year in the neighbourhood communities. Activities like Swachh Bharat Abhiyan, AIDS awareness, save girl child, tree plantation and plastic eradication; Nutrition Week, Nutrition awarenessetc were arranged for community. Every year the college conducts lecture series of social thinkers and activists. The college organizes health check-up camp and Yoga day. The college organizes program like women self-defence, entrepreneurship development Workshop and Nirbhay Kanya Abhiyan for the students Our faculty members have been donated respected amount in Chief Minister Covid Fund.

Covid-19 center was started in our college premises. Our faculty plays a vital role in the planning of the Covid center. A special and big covid cenrwe was set up at Deulgaongadanear the college. Our teachers behind us made a huge contribution to the overall planning of that Covid center.

Chemistry Department produced sanitizer .Sanitizer was widely distributed in community. Teachers students informed the villagers about the measures taken to protect them from covid-19. Dr. Khaladkar 's lecture was organized for the students under the Civid-19 awareness Campaign.

Due to influence of Covid-19, In this situation, teachers tried to help the society as much as possible on the individual and team level.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/3.3.1-Extension-Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

243

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college ensures adequate availability and optimal utilization of physical infrastructure. The requirements regarding classrooms, laboratories, infrastructure development and other equipments are planned by respective department and infrastructure committee of the college.Infrastructure is ensured through conducting meetings for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians.The optimal utilization is ensured through encouraging innovative teaching – learning practices.The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co- curricular activities/extra - curricular activities, parent

teacher meetings, meetings, seminars, conferences etc.Collegeprovides sufficientcollections of books in its central library. Also there is provision of having remote access to get e-books, e-journals and e-Learning. Collegehas well equipped laboratories for the students to do practical and demonstrations which enhance the learning process. library has its suscription of N-List, Shodhsindhu etc.

College have a well equipped gymnasiumplayground .outdoor games.College have a computer and language laband internet facility.Also seperate laboratories for science and B.Voc. departments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.1.2-Facilities-Cultural-Sports.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The college has large playgrounds and gymnasium are available. Collegehave assembly hall. Major cultural events are organized at Open stage area. Facilities for outdoor and indoor sports and games exist for students. Annual sport competitions are organized regularly. Students are specially trained for participation in Zonal and Inter-Zonal, State Youth Festivals competitions and other cultural and sports events outside the campus. National Independence Day and Republic Day are celebrated. The college organized annual cultural programme to participate college students to present various arts.

There is separate well equipped with multi-stationed gym for boys and girls .Compulsory Physical Test Examination for first year students are some of the regular activities of the Sport Department.

Facilities available for Extra Curricular and Co-curricular

activities:

- **Separate provision is made available for NSS, (Boys and Girls) Activities.**
- **Seminar Hall is used for conducting various academic activities.**
- **Seminar Hall is used for the cultural activities. Throughout The year the college cultural committee prepares the students for various competitions.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.1.2-Facilities-Cultural-Sports.pdf](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.1.3-Geo-Photo.pdf](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41.36

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has purchased Vruddhi. Software in 2009 .

Membership to college library is provide to every student and faculty members of the college. The library staff generates the ID card and Bar Code for the students and staff which helps in transaction and reduce the manual work to maintain member's record.

This software helps to keep track all the existing books. There is unique Id and Bar code for every book. While issuing a book library staff scans barcode and entry is made into the library automation software for the specific book against the specific student or faculty Members can return or renew books by logging into the software.Fine for late return or loss of item will be defined in software. Book purchase requirements can be upload on this system.

Opec provides search option by Title, Author, and Publisher, Subject.

VRUDDHI Software is loaded with some important library functions like Book Accession, Periodical . After accessioning the books, periodicals and disks are ready for circulation. Daily, monthly, yearly reports generated and extracted item wise. Member wise report generated. Stock Verification is be done by using this Software.

Nature of Automation: Partly

Version: 2.0 Build : 261.0 full version

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.2.1-Vruddhi-Bill.pdf

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

85481

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

146

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities have been updated on regular basis. New IT equipment has been purchased as per the requirements The institution has number of IT facilities and it regularly updates them as per the demands of the students, teachers and supporting staff. The facilities includes sufficient number of computers. The institution has printing facilities which includes laser printers, Inkjet color printer, Xerox Machines, three in one (Print, Fax and Scan) printer, Scanner, High speed photocopy machine etc. The institution has LCD projector, LED TV, Smart projector. The computers have LCD and LED monitors, optical mouse, latest Intel processors. LAN facility is available for most of the computers with internet facility. The software available in the college are of Microsoft office 2010 and Windows 8. Along with this we make use of open source software and operating system. We also have Inverters, UPS backup.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.3.1-IT-Facilities-Link.pdf

4.3.2 - Number of Computers

121

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

23-08-2022 09:17:24

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom management: it is managed with proper systems and procedures. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC)of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management.

Laboratory policy forms . While the Laboratory has several instruments and equipment, the same is maintained through staff

College defined standard procedures forlibrary works effectively

Norms conform to collegepolicies and the policies of the parent

body. All decisions signed by the Library Committee and Principal.

Sports committee looks after maintaining the sports ground and sports equipment. The celebration of the International Yoga Day has become a regular affair and many students and staff participates in the same.

Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV, garden, security are in place. An external housekeeping service looks after cleanliness on the campus.

Well-defined purchase policy developed by the Management. Purchase Committee looks after all the purchases . Collegefollows all safety and security norms as required for an educational institution .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.sbkulcollege.pn/wp-content/uploads/2022/01/4.4.2-Maintance-procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`33`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`33 + 23`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council provides a platform to students todevelopr leadership qualities. The Student Council consists of student representatives .

Student Council Office bearers assume office in the institutional ceremony as a part of the inaugural function of the Students Council. The office bearers and the members of the Students Council actively engaged themselves in organising the year round activities, . The elected members of the Students Council are vested with their responsibilities of helping the members of the faculty and coordinating with the administration for effectively organising and conducting the college programs under the aegis of Student Council. The common college activities are planned well in advance and are executed effectively bystudent council. Student Council organises all the major events.They take up their responsibilities seriously and disperse their duties effectively .Their services are organised and appreciated in the voluntary function of the council conducted at the end of the academic year even at the departmental level. The counsil are run by the students under the guidance of the faculty. The Students Council aims at creating a stronger relationship between the students and the staff, . The students' representation in various academic and administrative bodies

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Students-Representation-.pdf
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has not registered Alumni Association but provissional Alumni Association is working in college. The alumni association is formed with the abjectives of sharing knowledge, experiance and opportunities among the faculty and the students. Every academic year the renowned alumni are invited . The annual alumni association meeting functions as to meet their friends, peers, teachers and share their memorable experiences. It brings 'SBK ans ' under one roof. It plays importantrole in shaping the future of the current students and in creating stronger bond with the college. Every year meeting are conducted and the visit of oue alumni is great source of inspiration and support to the college. Alumni of our college are invited in college when special occasion. Feedbacks on curriculum is collected from alumni ..

Alumni are represented on the college Development committee, IQAC Cell etc. Alumni helps college in a form of donating books, sponsoring students' education, contributing for donations, contributing by scholarship donating furniture, actively particiapation in co-corriculum activities . The alumni always give information to college placement cell abot placements in corporate and private sectors.

Now Alumni Association is registered in Charity Commissionar office of Pune.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Alumni-Registration-Certificate.jpg
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

Education: An effort toward efficiency, enrichment and equality.

MISSION

•To Empowering rural student with knowledge, skill and values that they need to face the challenges of competitive world.

•To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the

society as a whole.

·To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.

·To mould the student as a responsiblecitizen.

·To create a learner-friendly environment to make learning a joyful and fruitful experience.

The governance of the institution is reflective: The empowered team of the college. The principal monitors the mechanism regarding administration and academic process There are many committees to support the vision and mission of the college. All the committees take its responsibility for the plans and activities.For academic performance meetings with HoD's and faculty of various departments are done.. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee.

The financial requirements are proposed by various committees and the Principal and the CDC committee approves it.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.1.1-Vision-Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The collegebelieve in the practices of decentralisation and participative management. The collegeenhance the quality at various levels - Management, College Development Committee, Principal, IQAC Committee, Various Committees, Administrative and Non-teaching Staff,all the stakeholders involve in the decentralisation and participative management.

1. Management: The collegepromotes a culture of decentralisation and participative management involving all types of stakeholders

in the process of decision making.

2. Administration: . The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college.

College has adopted the decentralisation and participative management in the process of academic and administration. The Top management gives generous freedom and flexibility to the Principal . IQAC and College Development Committee and other statutory Committees continuously work on quality improvement. In the beginning of academic year all faculty members conduct a meeting and discuss the smooth functioning of the institution. Various committees are constituted and responsibilities are assigned to them. The Administrative and academic duties are controlled by the Principal . Head of the department works under the guidance of the Principal and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past few years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Both perspective and strategic plan documents are available in the college.

Strategic Plan 2017-18 to 2021-22

To planned to introduce job oriented courses.

To offering certificate and value added courses through various excellence.

To introduce skill development and value oriented courses Implementation

To carried out extension activities through NSS

To conducted staff Development Programmes to enhance the

skill and knowledge of the teaching and non-teaching staff

To admitted more students from the socially deprived society with nominal fee and scholarship

To established functional Memorandum of Understanding with various organizations for skill development training.

To raise funds for various centres of excellence through various funding organizations

To identify and train the youth from rural areas in sports activities

To encourage the students participating in co-curricular/ extracurricular activities

To construct separate building for library and reading hall.

To complete extension construction of college building

To start innovative cell and start up in incubation centre

The meeting of sanstha is continuously followed by Principal to complete above plan. IQAC coordinator is constantly making recommendations in the above plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.2.1-Strtegic-Plan-.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functions of Key Administrative Positions

Position

Function

GOVERNING BODY

· Review academic and other related activities of the College

· Consider recommendations of the Principal regarding Promotions

SECRETARY

· Looks after the Administration, development of education, growth & expansion of the institution.

· He can cause any action to be initiated which is required in his opinion.

PRINCIPAL

· To prepare all the agenda items, co-ordinate the conduct of meetings and arrange to follow-up all actions required.

· To provide leadership, guidance, help implementation and monitor all the academic activities.

· To initiate all the developmental activities, monitor the progress and report to the Governing Body

· To ensure the preparation of reports on various activities and also the annual report of college

COMMITTEES

· Committee In charge will look after the committees program and operation.

· These committees at college level assist the HODs in the discharge of their duties and smooth functioning of the college.

HEAD OF THE DEPARTMENT

·prepares departmental workload .

· Collect & Verify the course material,

.conduct bridge classes and tests.

· Analysis result.

· Ensuring to arrange Group activities.

·

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.2.2-Administrative-Set-up-Documents.pdf
Link to Organogram of the Institution webpage	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.2.2-Administrative-Set-up-Documents.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The various welfare schemes are as follows for teaching staff:

Medical Leave

Group Insurance

Faculty Development Programme

Promotion schemes

Causal Leave

Maternity Leave

Provident Funds,

Loan facility in staff patsanshta

Recommendation for loan of other Banks

Doctor in Campus

Felicitation on achievement

Facilitation on Birthday

Canteen Facility

R.O. Drinking water in campus

Free internet connection,

Recommendation for Medical claim

Separate parkingAvailability of Hall for staff family functions.

Gymnasium

24 hour power back-up through solar power plants

The various welfare schemes are as follows for Non-teaching staff:Medical Leave

Group Insurance

Faculty Development Programme,

Earned Leave and adjustment leave

Causal Leave

Maternity Leave

Provident Funds,

Loan facility in staff patsanshta

Recommendation for loan of other Banks

Doctor in Campus

Felicitation on achievement

Facilitation on Birthday

Canteen Facility

R.O. Drinking water in campus

Free internet connection,

Recommendation for Medical claim

Separate parking

Availability of Hall for staff family functions.

.Gymnasium

24 hour power back-upthrough solar power plants

Promotion Scheme

The various welfare schemes are as follows for students :

Group Insurance

Scholarships

Parking

. Wi-Fi facility

Book bank scheme

Canteen Facility,

Emergency help for Hospital Provisions.

R. O. Drinking Water

Doctor in Campus

1Motivation in various activities

Gymnasium and sports facility

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6-.3.1-Welfare-Measure-.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. The first is called "PBAS and the second is called "annual secret-report". All teaching faculty member fill the prescribed format of PBAS for self-appraisal. The collegehas PBAS for assessment of teaching

staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. This format [PBAS] is filled by the employee.,

The format contains 2 main parts.

Part-A: General information

Part-B: Co-curricular, extracurricular and professional development related activities

Part- C : Research and academic contribution,

The Head of Departments and The Principal give their comments and recommendation after observing PBAS form filled by staff. It is summited to IQAC office for scrutiny.

PBAS form scrutinize with evidence documents provided by staff.

This document consider for CAS promotion of staff

Another type of evaluation is called the secret-report of the employee. It Is filled by all the teaching and non-teaching employees.. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to Secretory for final remark..

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/03/PBAS-Prof.-Nanasaheb-Jawale.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college regularly conducts internal and external financial audits.

   1. The following agencies conduct regular financial audit .

External Audit: is conducted byChartered Accountant ,

Internal Audit:is conducted by an Internal Auditor.

This includes scrutiny of the following:

All receipts from fee, donations, grants, contributions, and interest earned and returns on investments;

All payments to staff, vendors, contractors, students and other service providers.

All observations/objections of Auditor are communicated through their report. These objections are examined by authority of the college consisting of Head clerk (Accounts), Internal Audit committee, concerned Head of the Department and any other member nominated by the sanstha.

Internal and External audit till the 2019-20 years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding.

Chartered Accountant of the college conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA.

Work of Internal Audit of the college has been entrusted to the Internal Audit committee of the college headed by secretory.

The college has also conduct government audit of salary assessment and finalize it after Government Auditor approval.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/03/Audit-2019-20.pdf
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

`00`

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College maintains & follows a well-planned process for the mobilization of funds and resource.

· Mobilization of Funds, donations, the student Tuition fee, University assistance grants is the major source of income for theinstitute.

· The management provides need-based financial assistance, sponcership for seminars

Utilization of Funds

· Finance committee has been constituted to monitor the optimum utilization of funds

· Purchase committee seeks quotations from vendors for the purchase items.

Quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

· The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

Principal and Heads of Departments prepare the college budget.

· The collegebudget includes recurring expenses such as salary, electricity and internet charges, stationary other maintenance costs

· The budget is scrutinized and approved by the top management .

· Accounts and Purchase department monitor whether expenses are exceeding budget provision.

Institutional Strategy for mobilization of funds and optimal utilization of resources

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File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.4.2-Mobilization-Utilization-Essays.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality.

The college IQAC meets regularly and prepares, evaluates and recommends the following for approval

AQAR

PBASfor CAS

Stakeholder's feedback

Action Taken Reports

New Programmes as per UGC, University and Govt. Policies

The IQAC led efforts towards successful implementation of ICT.

Teachers participation in International Conferences, meeting .

Visits of Experts, Guest Lectures from industry & Academic experts

Soft Skill courses

Celebration of various days including Values, birthdays of national leaders, special days

Extension activities.

Organization and Participation in various Co-Curricular Activities

Fully solar powered campusComputerization of Central Library, Academic & Administrative Sections and Accounts

Timely introduction of new and relevant programmes

Encouragement of making functional MoUs

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

The major initiatives taken over the last five years include the following:

Automation of Admission Processes

Provision for online fee payment

Automation of Examination Processes

Curriculum Development Workshops in many subjects

Introduction of B.Voc. programmes

Green initiatives in Campus – tree plantation, Wormy Compost plant, solar power plants , initiative to

recommendation to use of bicycle etc.

MoUs with colleges, Industries

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC started working towards quality education and inculcating quality culture

Promote industrial involvement in academic practices by organizing industrial visits, workshops, and guest lecturers from industry experts, MOUs

Implementation of Outcome-based learning

Introduces the soft skill classes

Participation of college in AISHE,

Establishment of Innovation Incubation & Linkage Cell

Conducting quality programs

Implement and enhance the use of ICT .

Establishment of the Mentor-mentee process.

To submit AQAR

Introduce certificate & value added courses

To provide training to Non- Teaching staff

To encourage teaching faculty to complete Faculty Development Programme.

To recommendation for CAS promotion and time-bound promotion of non-teaching faculty.

Other than these initiatives IQAC works on improving the teaching-learning process and supports adopting Outcome-Based Education (OBE) in all programs .Program-specific outcomes, and course outcomes prepared by each program considering with faculty, Board of study members, industry experts, and other stakeholders.

The POs, PSOs, and COs attainment is measured every session, for low attained courses, proper action is planned and efforts are made to improve the attainments if required beyond curriculum content and activities planned and implemented, this helps in improving the employability of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	[Nil](#)
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NSS unit is started to encourage girl students .

Women Cell & Anti-sexual Harassment Committee the health centre is set up for upliftment of girl students.

International Women's DayBhondala festivalcelebrated every year.

Special attention in participation of girl students in cultural and sports activities.

College organized works shops for girls students in the association with Maharashtra State Commission for Women.

The college set up CCTV cameras in all sites.

For security of the girls in the college campus proper boundary wall with fencing have been constructed.

The college has made arrangement of Sanitary napkin machine.

Regular parent-teacher meetings are organized to bring the students -parents and teachers together.

Separate common rooms for female and male students are available.

Open and transparent system of recruitment and promotion of

faculty and staff which is purely based on merit.

College Regulation & Policy guidelines for admission, recruitment, administrative functioning & academic activities safeguard the interests of the students, faculty & staff without any differentiation to their gender.

Awareness programs and workshops on gender sensitivity are regularly organized in the campus

Girls students along with female faculty members are allowed to go on industrial visits, technical exhibition, study Tour, field visit etc.

File Description	Documents
Annual gender sensitization action plan	Netaji Shikshan Sanstha's Subhash Baburao kul Arts, Commerce and Science College, Kedgaon, Tal.- Daund, Dist.- Pune. Year 2020-21 7.1.1 Annual gender sensitization action plan Sr. No. Name Of Activity / Event Tentitive Date 1 Mahabhondla 11 August 2020 2 Mahila Aayog karyshala 1 September 2020 3 Nirbhay Kanya Abhiyan 30September 2020 4 Girls students personality development 10 October 2020 5 Womens Digital Litaracy workshop 28 November 2020 6 Health Checkup Camp 30 December 2020 7 World Womence Day 8 March 2021 8 Vishakha Samiti Programme 30 march 2021
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Gender inequality refers to discrimination against women on the basis of gender. Traditionally, women have been seen as a weaker section in the society. They suffer from exploitation, humiliation and discrimination both at home and in society. Discrimination against women is prevalent everywhere in the world. There are different areas of gender inequality. Such as social, economic field, political field, science field, entertainment field, sports field etc. Our college is constantly striving to bring women on an

equal footing. Education sector is one such area, where constant efforts are made to bring equality by eradicating such discrimination. Women also play a role in the decisions taken in the college. She is a participant in various committees of the college. a. The college makes various efforts to create a safe and respectful environment for women. for their safety, CCT cameras are installed at various places. Due to the disciplinary committee and security staff on duty in the college, there is always a sense of security among the students and women. b. All the teachers do counseling to the students, knowing their personal problems and guiding them. Programs related to food, health, self-preservation are organized for girls through Nirbhay Kanya Abhiyan. c. The arrangement of common room is available for the teachers and girls in the college. where you can relax. Keeping in mind the health problems of the girls, arrangements for independent toilet have also been made for them.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Every department in the college as well as the administrative

office generates some waste and throws it in the dustbin. There are dustbins in many places in the building. Sweepers pick up trash. Employees regularly dispose of small bins in the Gram Panchayat's vehicle. Biodegradable waste is converted into compost by composting. The use of plastic is not permitted on campus.

Liquid waste is generated from the college science lab and canteen. The liquid waste generated is of two types: 1. Sewage waste. 2. Laboratory waste. However, the liquid waste generated from the college is discharged into the Gram Panchayat's Sewage Management Drain and disposed of.

E-waste is generated from e-computer labs, electronic labs, physics labs, and chemistry labs, academic and administrative offices. Such as laboratory equipment, circuits, desktops, laptops, printers, charging and network cables, Wi-Fi equipment, cartridges, sound systems, display units, UPS, biometric machines, scientific equipment.E Waste cannot be recycled is given to the scrap dealer.

Most departments do not produce hazardous waste. Smoke coming out of is less. Hazardous chemicals or biochemicals that can cause infectious diseases have not yet been used on college campuses. Therefore, the amount of hazardous chemicals and radioactive waste generated is negligible.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nll
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction   B. Any 3 of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. The College believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

College organizes extension activities in college as a part of Education Social Responsibility.

Masks & Sanitizer distribution to needy people has been conducted.

College gave special initiatives to establish and coordinate Covid care center.

College has also donated money to C.M. Corona fund.

College organized field visits in nearby area.

Blood donation camp is annually organized in NSS camp .

College celebrated Hindiand Marathi Day .

College conducted various competitions related to language aspects.

College celebrate sanvidhan day.

College celebrates the national festivals, birth anniversaries and memorials of great Indian personalities. College organizes two days Youth and Cultural festival. NSS Units participate in programmes related to social issues. Second-year students are required to compulsorily complete the project on environment .

Department of Economics: Projects undertaken on survey on local market .Department of History: Projects undertaken on Local history, Department of Geography: Project undertaken on advantages & disadvantages of irrigation system in Daund Taluka.etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation. On 26th November of every year,

Constitution day was celebrated. Our teachers narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. College has introduced a compulsory paper on the Constitution of India entitle 'Democracy, Election and Governance ' to FYBA class. As a part of strengthening the democratic values,electoral literacy and voters awareness are created in students. Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated to highlight importance of constitution.

Department of History has conducted programme of poster presentation on freedom fighters on occasion of Independence day . Department of History also has celebrated Mahatma Gandhi Jayanti by exhibiting posters at the Kedgaon village market.

Syllabus entitle ' Introduction of Indian Constitution' made compulsory to all FYBA students.

Dr. Babasaheb Ambedkar's birthday celebrated . At that time , the contribution of Dr. Babasaheb Ambedkar in drafting the constitution is explained and the constitutional obligations is introduced to the students. Adequate copies of the constitution are kept in the college library.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates/ organizes national and international days, events and festivals. College celebrates these events with great enthusiasm . The Faculty and Students all come together to celebrate these occasions.

College celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution. The celebration includes the hoisting of national flag and spreading a warm message of nationalism.

Independence Day is celebrated every year , Flag hoisting is organized and is celebrated to mark freedom of India from British rule.

Gandhi Jayanti is celebrated on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi .

Voters Day is celebrated wherein the students are given awareness on their duties and rights as a loyal citizen.

Other days was celebrated as follows: The Armed Forces Flag Day, Lokmanya Tilak Punyathithi,Sadbhavana Day Kargil Vijay Diwas,Rashtriya Ekata ,International Yoga day An awareness on Enrolment of People on the Electoral Roll, Hiroshima-Nagasaki day, National Science Day, Vachan Prerna Diwas , Jotiba Phule Punyathithi, World Population Day, International Human Rights Day, Dr. Baasaheb Ambedkar Jayanti & Punyatithi, Savitribai Phule Jayanti, Geography Day, World Environment day, Teachers Day, Guru Pornima, Subhash Baburao Kul Punyatithi Swami Vivekanand Jayanti, Chhatrpati Shivaji Maharaj Birth Anniversary, Rajmata Jijabai

Jayanti.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mahatma Gandhi Birth Anniversary

Objective

1To spread Gandian thoughts in the society.

Context of Activity

There were number of challenges faced while celebrating programme this year, to spread Gandhi's thoughts in the society.

The Practice

Mahatma Gandhi Jayanti was celebrated in a public manner on behalf of the History Department of the college.

Evidence of Success

Chairman of Netaji Shikshan Santha, Sarpanch, Principal, Villagers, Newspapers appreciated .

Problems Encountered & Resources Required

Main problem was to maintain social distancing, Displaying boards in shops .

Practice No 2

WORLD FOOD DAY CELEBRATION

Objective

Giving awareness to students about world food day theme.

The Context-

There were number of challenges faced while celebrating programme as we had to arrange it online .

The Practice-

Practice includes "Online Quiz" solving by students where food was held important factor in questions generated. As India's higher education taking students its main responsibility of each college going student to know our institutional duties & work for it.

Evidence of Success-

Success rate was very satisfying as taking new programme into consideration for first time in online mode.

Problems Encountered & Resources Required-

Mainly problem faced was gathering students for online programme as students. .

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of college in one area Distinctive to its Priority and Thrust

College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration.

College emphasizes the need to mainstream the marginalized and weaker sections of students. College is providing barrier free education for all students.

College provided financial assistance to several students with partial fee waivers and also full fee waivers. An installment policy is widely used when paying fees. Students are alerted to fill up the forms of scholarship.

College during Covid-19 pandemic, provided a vital support structure to conduct Online Teaching-Learning for all students. The College is in possession of e-content for the use of all students. e- contents is developed into a global resource. E-Study material also provide to students

College Administration took a special initiative to deposit scholarship in student bank accounts for all eligible students.

The Equal Opportunity policy of the College along with the NSS Unit and students Development Unit organized several workshops .

College Professors helped a lot in managing the Covid Care Center which was started one in the local village and another in Santha premises.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All departments are required to implement the syllabus prescribed to Savitribai Phule University , Pune . Curriculum implementation begins with the academic calendar at the beginning of the academic year. Workload distribution is determined at the beginning of the year. The Timetable Committee draws up a detailed timetablewhich efficiently deploys the units of time for academic and co-curricular purposes. The departments strive for effective curriculum delivery .The teaching plans consist of detailed of the syllabus.Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes. Extra hours are devoted to taking remedial classes. Practical manuals is kept in the laboratories of science department to guide the students. College give much attention is paid to, experiential learning.The study tours arranges to met the objectives of syllabus. . Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. Special lectures delivered by eminent scholars . Covid -19 was in its infancy in this academic year 2020-21.The actual learning teaching process could not take place this year.All courses was completed on time by taking online mood.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/1.1.1-Syllabus-Delievary.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The continuous Internal Evaluation is assessed at two levels by the Institution, 1) College Level 2) University Level

1. **College Level:** The College follows the academic calendar of University. The college has been established examination committee. Examination committee announce examination calendar in the beginning of year. The Unit Tests are also conducted. Credit system evaluation conducted. The entire Paper Credits are evaluated by the Faculty and the Final Marks are sent to the University.Certificate courses are prearrange. The Value-Added Courses conduct. This regulates in with the different modes of Evaluation process. The Question Paper Workshop conducted. . College Examination officer guided to students and all examination system. These guidance were screened by the IQAC. The college ensure the complete transparency in the examination. Tutorials has given to every classes twice in the semester and class seminars once in the year. Assignments, oral test, tutorial, class seminars, practical consider for internal evaluation.

2. **University Level** - The College has the Exam Center status.Errors in Marks or corrections in Marks Card and issues relating to Revaluation, Recounting and Photocopy of the Answer Sheet that a student may encounter. The Convocation Forms, Notification, Processing and submission was earlier carried by the College.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2021/12/Exam-Calender-833.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	C. Any 2 of the above

process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Teaching has been done with special emphasis on the above cross- cutting issues.

1.Gender -

Girls and boys are always counseled. Both are offered the same medical facilities. College has functionate Women's empowerment Cell. Internal complaint, Anti sexual Harassment committee has been established.

2. Environment and Sustainability -

Environment Awareness course has taught to the students. Students are given field projects. Students are given a grade. College has installed own solar power plant. .Energy audit is carried out. College have been conducting various social events. Concepts of environment in various sibjects are taught to students in teaching.

3. Human Values :

College always believes to make each student to be a good human being and good citizen. Students learn not only respects to teacher,seniors but also respect themselves. College has Anti Ragging Cell to ensure ragging free envirnment . Internal complaint Committee & Discipline Committee to take care of human values .College take special care of handicap students.

4 Professional Ethics -

College has given equal importance about professional ethics. . Students are introduced social nature . College has organized various personality development programme. Guest letures has organuzed. College always inculcated corporate standerds and culture.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Feedback-Action-Taken-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1512

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

593

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse in terms level of comprehensibility. Previous year percentage, classroom observation, interaction, continuous and periodic assessment are used as a measuring to learning levels..

The college draw up schedule for organizing remedial classes for slow learners.

The college keep track of slow learners' progress. Revision classes and counselling sessions are held and additional teaching taken .

Tutorials are offered. Corrected assignments and answer scripts are shared with each student .

Advanced learners are encouraged to maintain merit, Departments medals certificates are awarded to the toppers.College offer specialized programs to the growth of advanced learners. Placement Cell help students to hold their placement. Placement

Cell also provides training in interview skills and communication skills.

Online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars. The Faculty takes a keen interest while ordering books for the Central library and journals. The teachers give conductive learning of project work for both level students. In year 2020-21, There was an outbreak of covid-19. This situation created difficultuies in implementing many schemes as students were not present in the actual college.In this situation, the teachers tried to guide the students at all levels by contacting them.

File Description	Documents
Link for additional Information	https://www.sbkulcollege.in/wp-content/uploads/2021/12/Slow-Advance-Learner-list-2020-21835.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
935	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach.The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities .

Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes It also helps them in self-evaluating their

performance at the conclusion of the course. Feedback of the Course and teachers, given by students

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilize by the departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments, Tutorials are required to be submitted by students . Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear .

Discussions and debates on contemporary issues are encouraged students. Trainings and sessions courses are provided NSS unit have been set-up for the students to participate.

Student representation in administration is an important initiative..

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Students-Centric-methods856.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for the students to learn and master the latest technologies. College uses Information and Communication Technology (ICT) in education to support. Internet facility is available in all prominent places. The following tools are used by the college ICT Tools:

LCD projectors are available in different classrooms/labs and seminar hall.

College have separate computer and language lab.

Printers are installed at all prominent places.

Photocopier machines, Scannerare available at all prominent places.

Seminar hall is equipped with all digital facilities.

Smart board is installed in smart room

Online Classes through mobile apps

Teachers have created the study material, e- content and uploaded on e- platform.

College library have separate space for e- library. Library has N-List facility.

Faculties are encouraged to use power-point presentations.

Seminar hall is digitally equipped.

Faculties prepare online quiz for students after the completion of each unit with the help of Google Forms. Google Forms.

Students are counseled with the help of mobile applications.

Video lectures is made available to students.

Various technical events and training events are being organized with the help of various Information Communication Tools. Online oral exams are conducted for evaluation.

Teachers use various ICT tools .

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.3.1-IT-Facilities-Link.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

323

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process . Internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously.Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation.The performance of the students is displayed on the Notice board and communicated to the students. Students appearing for Second /third year are asked to deliver the seminars. The students prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted • Internal Examination Committee. • Question Paper Setting. • Conduct of Examination • Result display • Interaction with students regarding their internal assessment. The method of internal assessment helps

the teachers to evaluate the students more appropriately. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[nil](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is complete transparency in the internal assessment.

Faculty members inform the students about the various components in the assessment process .

The internal assessment test schedules communicated to the students well in advance.

College ensure proper conduct of formative tests,

College ensure the standard evaluation process.

The corrected answer papers made available for the verification and any grievance is redressed immediately.

The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal

Periodicaly performance of the students is assessed for every experiment .

For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record.

To ensure the transparency to prohibited the mall practices.

Redressal of grievances : If students are facing any problems, they are solved by the College Chief Examination Officer appointed by the university. The grievances during the

conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

The queries related to results, corrections in mark sheets, other certificates issued by university are handled at University examination section . Students are allowed to apply for revaluation, recounting and challenged evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/2.5.2-Machanism-to-deal-.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts Outcome based education .

The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

Two or three periods are spent by the teachers for introducing the subject to the Students.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the college website departmental notice board.

The importance of the learning outcomes has been communicated to the teachers.

The students are also communicated about the Programme

outcomes, Programme Specific Outcomes and Course outcomes.

Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results.

Communicate the results of work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools. Observe students under various parameters.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2020/12/Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college organizes a number of extension activities to promote college -neighborhood community to sensitize the students towards community needs. The college runs effectively NSS Units. NSS organizes a residential seven days camp in nearby adopted village and several activities were carried out. addressing social issues. which include cleanliness , tree plantation ,water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion, Eradication of superstition, character building, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, Road safety awareness, Veterinary guidance ,Farmers meet etc.

The various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues

through various programmes like Environmental Awareness,, Road Safety,Soil and Water Testing, Plastic eradication, No vehicle day, programme on female foeticide, organizing visit to Orphanages, Voters awareness, ,Health check -up camps, Blood donation camps, eyes checkup camp, Senior citizen workshop, workshop for women, Financial help for flood affected people etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sbkulcollege.in/wp-content/uploads/2020/12/Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

242

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sbkulcollege.in/wp-content/uploads/2020/12/Student-Satisfaction-Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organize extension activities every year in the neighbourhood communities. Activities like Swachh Bharat Abhiyan, AIDS awareness, save girl child, tree plantation and plastic eradication; Nutrition Week, Nutrition awarenessetc were arranged for community. Every year the college conducts lecture series of social thinkers and activists. The college organizes health check-up camp and Yoga day. The college organizes program like women self-defence, entrepreneurship development Workshop and Nirbhay Kanya Abhiyan for the students Our faculty members have been donated respected amount in Chief Minister Covid Fund.

Covid-19 center was started in our college premises. Our faculty plays a vital role in the planning of the Covid center. A special and big covid cenrwe was set up at Deulgaongadanear the college. Our teachers behind us made a huge contribution to the overall planning of that Covid center.

Chemistry Department produced sanitizer .Sanitizer was widely distributed in community. Teachers students informed the villagers about the measures taken to protect them from covid-19. Dr. Khaladkar 's lecture was organized for the students under the Civid-19 awareness Campaign.

Due to influence of Covid-19, In this situation, teachers tried to help the society as much as possible on the individual and team level.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/3.3.1-Extension-Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

243

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college ensures adequate availability and optimal utilization of physical infrastructure. The requirements regarding classrooms, laboratories, infrastructure development and other equipments are planned by respective department and infrastructure committee of the college.Infrastructure is ensured through conducting meetings for faculty on the use of

new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians.The optimal utilization is ensured through encouraging innovative teaching – learning practices.The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, meetings, seminars, conferences etc.Collegeprovides sufficientcollections of books in its central library. Also there is provision of having remote access to get e-books, e-journals and e-Learning. Collegehas well equipped laboratories for the students to do practical and demonstrations which enhance the learning process. library has its suscription of N-List, Shodhsindhu etc.

College have a well equipped gymnasiumplayground .outdoor games.College have a computer and language laband internet facility.Also seperate laboratories for science and B.Voc. departments.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.1.2-Facilities-Cultural-Sports.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. The college has large playgrounds and gymnasium are available. Collegehave assembly hall. Major cultural events are organized at Open stage area. Facilities for outdoor and indoor sports and games exist for students. Annual sport competitions are organized regularly. Students are specially trained for participation in Zonal and Inter-Zonal, State Youth Festivals competitions and other cultural and sports events outside the campus. National Independence Day and Republic Day are celebrated. The college organized annual cultural programme to participate college students to present various arts.

There is separate well equipped with multi-stationed gym for boys and girls .Compulsory Physical Test Examination for first year students are some of the regular activities of the Sport Department.

Facilities available for Extra Curricular and Co-curricular activities:

- **Separate provision is made available for NSS, (Boys and Girls) Activities.**
- **Seminar Hall is used for conducting various academic activities.**
- **Seminar Hall is used for the cultural activities. Throughout The year the college cultural committee prepares the students for various competitions.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.1.2-Facilities-Cultural-Sports.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.1.3-Geo-Photo.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

41.36

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has purchased Vruddhi. Software in 2009 .

Membership to college library is provide to every student and faculty members of the college. The library staff generates the ID card and Bar Code for the students and staff which helps in transaction and reduce the manual work to maintain member's record.

This software helps to keep track all the existing books. There is unique Id and Bar code for every book. While issuing a book library staff scans barcode and entry is made into the library automation software for the specific book against the specific student or faculty Members can return or renew books by logging into the software.Fine for late return or loss of item will be defined in software. Book purchase requirements can be upload on this system.

Opec provides search option by Title, Author, and Publisher, Subject.

VRUDDHI Software is loaded with some important library functions like Book Accession, Periodical . After accessioning

the books, periodicals and disks are ready for circulation.
Daily, monthly, yearly reports generated and extracted item
wise. Member wise report generated. Stock Verification is be
done by using this Software.

Nature of Automation: Partly

Version: 2.0 Build : 261.0 full version

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.2.1-Vruddhi-Bill.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

85481

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

146

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities have been updated on regular basis. New IT equipment has been purchased as per the requirements The institution has number of IT facilities and it regularly updates them as per the demands of the students, teachers and supporting staff. The facilities includes sufficient number of computers. The institution has printing facilities which includes laser printers, Inkjet color printer, Xerox Machines, three in one (Print, Fax and Scan) printer, Scanner, High speed photocopy machine etc. The institution has LCD projector, LED TV, Smart projector. The computers have LCD and LED monitors, optical mouse, latest Intel processors. LAN facility is available for most of the computers with internet facility. The software available in the college are of Microsoft office 2010 and Windows 8. Along with this we make use of open source software and operating system. We also have Inverters, UPS backup.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/4.3.1-IT-Facilities-Link.pdf

4.3.2 - Number of Computers

121

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45

File Description	Documents
Upload any additional information	[View File]()
Audited statements of accounts.	[View File]()
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom management: it is managed with proper systems and procedures. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC)of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management.

Laboratory policy forms . While the Laboratory has several instruments and equipment, the same is maintained through staff

College defined standard procedures forlibrary works effectively

Norms conform to collegepolicies and the policies of the parent body. All decisions signed by the Library Committee and Principal.

Sports committee looks after maintaining the sports ground and sports equipment. The celebration of the International Yoga Day has become a regular affair and many students and staff participates in the same.

Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV, garden, security are in place. An external housekeeping service looks after cleanliness on the campus.

Well-defined purchase policy developed by the Management. Purchase Committee looks after all the purchases .

Collegefollows all safety and security norms as required for an educational institution .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbkulcollege.pn/wp-content/uploads/2022/01/4.4.2-Maintance-procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

177

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

33

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

33 + 23

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

23-08-2022 09:17:25

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council provides a platform to students todevelopr leadership qualities. The Student Council consists of student representatives .

Student Council Office bearers assume office in the institutional ceremony as a part of the inaugural function of the Students Council. The office bearers and the members of the Students Council actively engaged themselves in organising the year round activities, . The elected members of the Students Council are vested with their responsibilities of helping the members of the faculty and coordinating with the administration for effectively organising and conducting the college programs under the aegis of Student Council. The common college activities are planned well in advance and are executed effectively bystudent council. Student Council organises all the major events.They take up their responsibilities seriously and disperse their duties effectively .Their services are organised and appreciated in the voluntary function of the council conducted at the end of the academic year even at the departmental level. The counsil are run by the students under the guidance of the faculty. The Students Council aims at creating a stronger relationship between the students and the staff, . The students' representation in various academic and administrative bodies

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Students-Representation-.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has not registered Alumni Association but provissional Alumni Association is working in college. The alumni association is formed with the abjectives of sharing knowledge, experiance and opportunities among the faculty and the students. Every academic year the renowned alumni are invited . The annual alumni association meeting functions as to meet their friends, peers, teachers and share their memorable experiences. It brings 'SBK ans ' under one roof. It plays importantrole in shaping the future of the current students and in creating stronger bond with the college. Every year meeting are conducted and the visit of oue alumni is great source of inspiration and support to the college. Alumni of our college are invited in college when special occasion. Feedbacks on curriculum is collected from alumni .. Alumni are represented on the college Development committee, IQAC Cell etc. Alumni helps college in a form of donating books, sponsoring students' education, contributing for donations, contributing by scholarship donating furniture, actively particiapation in co-corriculum activities . The alumni always give information to college placement cell abot placements in corporate and private sectors.

Now Alumni Association is registered in Charity Commissionar office of Pune.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/Alumni-Registration-Certificate.jpg
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

Education: An effort toward efficiency, enrichment and equality.

MISSION

·To Empowering rural student with knowledge, skill and values that they need to face the challenges of competitive world.

·To provide quality education to all students irrespective of caste, creed, religion and socio-economic status to uplift the society as a whole.

·To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.

·To mould the student as a responsiblecitizen.

·To create a learner-friendly environment to make learning a joyful and fruitful experience.

The governance of the institution is reflective: The empowered team of the college. The principal monitors the mechanism regarding administration and academic process There are many committees to support the vision and mission of the college. All the committees take its responsibility for the plans and activities.For academic performance meetings with HoD's and faculty of various departments are done.. Principal continuously monitors each room individually by CCTV installed for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with finance committee.

The financial requirements are proposed by various committees and the Principal and the CDC committee approves it.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.1.1-Vision-Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The collegebelieve in the practices of decentralisation and participative management. The collegeenhance the quality at various levels - Management, College Development Committee, Principal, IQAC Committee, Various Committees, Administrative and Non-teaching Staff,all the stakeholders involve in the decentralisation and participative management.

1. Management: The collegepromotes a culture of decentralisation and participative management involving all types of stakeholders in the process of decision making.

2. Administration: . The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college.

College has adopted the decentralisation and participative management in the process of academic and administration. The Top management gives generous freedom and flexibility to the

Principal . IQAC and College Development Committee and other statutory Committees continuously work on quality improvement. In the beginning of academic year all faculty members conduct a meeting and discuss the smooth functioning of the institution. Various committees are constituted and responsibilities are assigned to them. The Administrative and academic duties are controlled by the Principal . Head of the department works under the guidance of the Principal and IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past few years the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Both perspective and strategic plan documents are available in the college.

Strategic Plan 2017-18 to 2021-22

To planned to introduce job oriented courses.

To offering certificate and value added courses through various excellence.

To introduce skill development and value oriented courses Implementation

To carried out extension activities through NSS

To conducted staff Development Programmes to enhance the

skill and knowledge of the teaching and non-teaching staff

To admitted more students from the socially deprived society with nominal fee and scholarship

To established functional Memorandum of Understanding with various organizations for skill development training.

To raise funds for various centres of excellence through various funding organizations

To identify and train the youth from rural areas in sports activities

To encourage the students participating in co-curricular/ extracurricular activities

To construct separate building for library and reading hall.

To complete extension construction of college building

To start innovative cell and start up in incubation centre

The meeting of sanstha is continuously followed by Principal to complete above plan. IQAC coordinator is constantly making recommendations in the above plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.2.1-Strtegic-Plan-.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functions of Key Administrative Positions

Position

Function

GOVERNING BODY

· Review academic and other related activities of the College

• Consider recommendations of the Principal regarding Promotions

SECRETARY

• Looks after the Administration, development of education, growth & expansion of the institution.

• He can cause any action to be initiated which is required in his opinion.

PRINCIPAL

• To prepare all the agenda items, co-ordinate the conduct of meetings and arrange to follow-up all actions required.

• To provide leadership, guidance, help implementation and monitor all the academic activities.

• To initiate all the developmental activities, monitor the progress and report to the Governing Body

• To ensure the preparation of reports on various activities and also the annual report of college

COMMITTEES

• Committee In charge will look after the committees program and operation.

• These committees at college level assist the HODs in the discharge of their duties and smooth functioning of the college.

HEAD OF THE DEPARTMENT

·prepares departmental workload .

• Collect & Verify the course material,

.conduct bridge classes and tests.

- **Analysis result.**

- **Ensuring to arrange Group activities.**

-

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.2.2-Administrative-Set-up-Documents.pdf
Link to Organogram of the Institution webpage	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.2.2-Administrative-Set-up-Documents.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

23-08-2022 09:17:25

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The various welfare schemes are as follows for teaching staff:

Medical Leave

Group Insurance

Faculty Development Programme

Promotion schemes

Causal Leave

Maternity Leave

Provident Funds,

Loan facility in staff patsanshta

Recommendation for loan of other Banks

Doctor in Campus

Felicitation on achievement

Facilitation on Birthday

Canteen Facility

R.O. Drinking water in campus

Free internet connection,

Recommendation for Medical claim

Separate parkingAvailability of Hall for staff family functions.

Gymnasium

24 hour power back-up through solar power plants

The various welfare schemes are as follows for Non-teaching staff:Medical Leave

Group Insurance

Faculty Development Programme,

Earned Leave and adjustment leave

Causal Leave

Maternity Leave

Provident Funds,

Loan facility in staff patsanshta

Recommendation for loan of other Banks

Doctor in Campus

Felicitation on achievement

Facilitation on Birthday

Canteen Facility

R.O. Drinking water in campus

Free internet connection,

Recommendation for Medical claim

Separate parking

Availability of Hall for staff family functions.

.Gymnasium

24 hour power back-upthrough solar power plants

Promotion Scheme

The various welfare schemes are as follows for students :

Group Insurance

Scholarships

Parking

. Wi-Fi facility

Book bank scheme

Canteen Facility,

Emergency help for Hospital Provisions.

R. O. Drinking Water

Doctor in Campus

1Motivation in various activities

Gymnasium and sports facility

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6-.3.1-Welfare-Measure-.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. The first is called "PBAS and the second is called "annual secret-report". All teaching faculty member fill the prescribed format

of PBAS for self-appraisal. The collegehas PBAS for assessment of teaching staff. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extracurricular activities. This format [PBAS] is filled by the employee.,

The format contains 2 main parts.

Part-A: General information

Part-B: Co-curricular, extracurricular and professional development related activities

Part- C : Research and academic contribution,

The Head of Departments and The Principal give their comments and recommendation after observing PBAS form filled by staff. It is summited to IQAC office for scrutiny.

PBAS form scrutinize with evidence documents provided by staff.

This document consider for CAS promotion of staff

Another type of evaluation is called the secret-report of the employee. It Is filled by all the teaching and non-teaching employees.. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal. It is then sent to Secretary for final remark..

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/03/PBAS-Prof.-Nanasaheb-Jawale.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college regularly conducts internal and external financial audits.

1. The following agencies conduct regular financial audit .

External Audit: is conducted byChartered Accountant ,

Internal Audit:is conducted by an Internal Auditor.

This includes scrutiny of the following:

All receipts from fee, donations, grants, contributions, and interest earned and returns on investments;

All payments to staff, vendors, contractors, students and other service providers.

All observations/objections of Auditor are communicated through their report. These objections are examined by authority of the college consisting of Head clerk (Accounts), Internal Audit committee, concerned Head of the Department and any other member nominated by the sanstha.

Internal and External audit till the 2019-20 years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding.

Chartered Accountant of the college conducts regular accounts audit and certifies its Annual Financial Statements. All Utilization Certificates to various grant giving agencies are also countersigned by the CA.

Work of Internal Audit of the college has been entrusted to the Internal Audit committee of the college headed by secretory.

The college has also conduct government audit of salary assessment and finalize it after Government Auditor approval.

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/03/Audit-2019-20.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College maintains & follows a well-planned process for the mobilization of funds and resource.

· Mobilization of Funds, donations, the student Tuition fee, University assistance grants is the major source of income for theinstitute.

· The management provides need-based financial assistance, sponcership for seminars

Utilization of Funds

· Finance committee has been constituted to monitor the optimum utilization of funds

· Purchase committee seeks quotations from vendors for the purchase items.

Quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

· The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

Resource Mobilization Policy and Procedure

Principal and Heads of Departments prepare the college budget.

· The collegebudget includes recurring expenses such as salary, electricity and internet charges, stationary other maintenance costs

· The budget is scrutinized and approved by the top management
·

· Accounts and Purchase department monitor whether expenses are exceeding budget provision.

Institutional Strategy for mobilization of funds and optimal utilization of resources

·

File Description	Documents
Paste link for additional information	https://www.sbkulcollege.in/wp-content/uploads/2022/01/6.4.2-Mobilization-Utilization-Essays.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality.

The college IQAC meets regularly and prepares, evaluates and recommends the following for approval

AQAR

PBASfor CAS

Stakeholder's feedback

Action Taken Reports

New Programmes as per UGC, University and Govt. Policies

The IQAC led efforts towards successful implementation of ICT.

Teachers participation in International Conferences, meeting .

Visits of Experts, Guest Lectures from industry & Academic experts

Soft Skill courses

Celebration of various days including Values, birthdays of national leaders, special days

Extension activities.

Organization and Participation in various Co-Curricular Activities

Fully solar powered campusComputerization of Central Library, Academic & Administrative Sections and Accounts

Timely introduction of new and relevant programmes

Encouragement of making functional MoUs

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

The major initiatives taken over the last five years include the following:

Automation of Admission Processes

Provision for online fee payment

Automation of Examination Processes

Curriculum Development Workshops in many subjects

Introduction of B.Voc. programmes

Green initiatives in Campus – tree plantation, Wormy Compost plant, solar power plants , initiative to

recommendation to use of bicycle etc.

MoUs with colleges, Industries

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC started working towards quality education and inculcating quality culture

Promote industrial involvement in academic practices by organizing industrial visits, workshops, and guest lecturers from industry experts, MOUs

Implementation of Outcome-based learning

Introduces the soft skill classes

Participation of college in AISHE,

Establishment of Innovation Incubation & Linkage Cell

Conducting quality programs

Implement and enhance the use of ICT .

Establishment of the Mentor-mentee process.

To submit AQAR

Introduce certificate & value added courses

To provide training to Non- Teaching staff

To encourage teaching faculty to complete Faculty Development Programme.

To recommendation for CAS promotion and time-bound promotion of non-teaching faculty.

Other than these initiatives IQAC works on improving the teaching-learning process and supports adopting Outcome-Based Education (OBE) in all programs .Program-specific outcomes, and course outcomes prepared by each program considering with faculty, Board of study members, industry experts, and other stakeholders.

The POs, PSOs, and COs attainment is measured every session, for low attained courses, proper action is planned and efforts are made to improve the attainments if required beyond curriculum content and activities planned and implemented, this helps in improving the employability of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	[Nil](Nil)
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NSS unit is started to encourage girl students .

Women Cell & Anti-sexual Harassment Committee the health centre is set up for upliftment of girl students.

International Women's DayBhondala festivalcelebrated every year.

Special attention in participation of girl students in cultural and sports activities.

College organized works shops for girls students in the association with Maharashtra State Commission for Women.

The college set up CCTV cameras in all sites.

For security of the girls in the college campus proper boundary wall with fencing have been constructed.

The college has made arrangement of Sanitary napkin machine.

Regular parent-teacher meetings are organized to bring the students -parents and teachers together.

Separate common rooms for female and male students are

available.

Open and transparent system of recruitment and promotion of faculty and staff which is purely based on merit.

College Regulation & Policy guidelines for admission, recruitment, administrative functioning & academic activities safeguard the interests of the students, faculty & staff without any differentiation to their gender.

Awareness programs and workshops on gender sensitivity are regularly organized in the campus

Girls students along with female faculty members are allowed to go on industrial visits, technical exhibition, study Tour, field visit etc.

File Description	Documents
Annual gender sensitization action plan	Netaji Shikshan Sanstha's Subhash Baburao kul Arts, Commerce and Science College, Kedgaon, Tal.- Daund, Dist.- Pune. Year 2020-21 7.1.1 Annual gender sensitization action plan Sr. No. Name Of Activity / Event Tentitive Date 1 Mahabhondla 11 August 2020 2 Mahila Aayog karyshala 1 September 2020 3 Nirbhay Kanya Abhiyan 30September 2020 4 Girls students personality development 10 October 2020 5 Womens Digital Litaracy workshop 28 November 2020 6 Health Checkup Camp 30 December 2020 7 World Womence Day 8 March 2021 8 Vishakha Samiti Programme 30 march 2021
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Gender inequality refers to discrimination against women on the basis of gender. Traditionally, women have been seen as a weaker section in the society. They suffer from exploitation, humiliation and discrimination both at home and in society. Discrimination against women is prevalent everywhere in the world. There are different areas of gender inequality. Such as social,

economic field, political field, science field, entertainment field, sports field etc. Our college is constantly striving to bring women on an equal footing. Education sector is one such area, where constant efforts are made to bring equality by eradicating such discrimination. Women also play a role in the decisions taken in the college. She is a participant in various committees of the college. a. The college makes various efforts to create a safe and respectful environment for women. for their safety, CCT cameras are installed at various places. Due to the disciplinary committee and security staff on duty in the college, there is always a sense of security among the students and women. b. All the teachers do counseling to the students, knowing their personal problems and guiding them. Programs related to food, health, self-preservation are organized for girls through Nirbhay Kanya Abhiyan. c. The arrangement of common room is available for the teachers and girls in the college. where you can relax. Keeping in mind the health problems of the girls, arrangements for independent toilet have also been made for them.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Every department in the college as well as the administrative office generates some waste and throws it in the dustbin. There are dustbins in many places in the building. Sweepers pick up trash. Employees regularly dispose of small bins in the Gram Panchayat's vehicle. Biodegradable waste is converted into compost by composting. The use of plastic is not permitted on campus.

Liquid waste is generated from the college science lab and canteen. The liquid waste generated is of two types: 1. Sewage waste. 2. Laboratory waste. However, the liquid waste generated from the college is discharged into the Gram Panchayat's Sewage Management Drain and disposed of.

E-waste is generated from e-computer labs, electronic labs, physics labs, and chemistry labs, academic and administrative offices. Such as laboratory equipment, circuits, desktops, laptops, printers, charging and network cables, Wi-Fi equipment, cartridges, sound systems, display units, UPS, biometric machines, scientific equipment.E Waste cannot be recycled is given to the scrap dealer.

Most departments do not produce hazardous waste. Smoke coming out of is less. Hazardous chemicals or biochemicals that can cause infectious diseases have not yet been used on college campuses. Therefore, the amount of hazardous chemicals and radioactive waste generated is negligible.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nll
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

A. Any 4 or all of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`A. Any 4 or all of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. The College believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

College organizes extension activities in college as a part of Education Social Responsibility.

Masks & Sanitizer distribution to needy people has been conducted.

College gave special initiatives to establish and coordinate Covid care center.

College has also donated money to C.M. Corona fund.

College organized field visits in nearby area.

Blood donation camp is annually organized in NSS camp .

College celebrated Hindiand Marathi Day .

College conducted various competitions related to language aspects.

College celebrate sanvidhan day.

College celebrates the national festivals, birth anniversaries and memorials of great Indian personalities. College organizes two days Youth and Cultural festival. NSS Units participate in programmes related to social issues. Second-year students are required to compulsorily complete the project on environment .

Department of Economics: Projects undertaken on survey on local market .Department of History: Projects undertaken on Local history, Department of Geography: Project undertaken on advantages & disadvantages of irrigation system in Daund Taluka.etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation. On 26th November of every year, Constitution day was celebrated. Our teachers narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. College has introduced a compulsory paper on the Constitution of India entitle 'Democracy, Election and Governance ' to FYBA class. As a part of strengthening the democratic values,electoral literacy and voters awareness are created in students. Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated to highlight importance of constitution.

Department of History has conducted programme of poster presentation on freedom fighters on occasion of Independence day . Department of History also has celebrated Mahatma Gandhi Jayanti by exhibiting posters at the Kedgaon village market.

Syllabus entitle ' Introduction of Indian Constitution' made compulsory to all FYBA students.

Dr. Babasaheb Ambedkar's birthday celebrated . At that time , the contribution of Dr. Babasaheb Ambedkar in drafting the constitution is explained and the constitutional obligations is introduced to the students. Adequate copies of the constitution are kept in the college library.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates/ organizes national and international days, events and festivals. College celebrates these events with great enthusiasm . The Faculty and Students all come together to celebrate these occasions.

College celebrates Republic day on 26thJanuary every year, commemorating the adoption of Indian constitution. The celebration includes the hoisting of national flag and spreading a warm message of nationalism.

Independence Day is celebrated every year , Flag hoisting is organized and is celebrated to mark freedom of India from British rule.

Gandhi Jayanti is celebrated on 2ndOctober to understand the ideology of our great leader Mahatma Gandhi .

Voters Day is celebrated wherein the students are given awareness on their duties and rights as a loyal citizen.

Other days was celebrated as follows: The Armed Forces Flag Day, Lokmanya Tilak Punyathithi,Sadbhavana Day Kargil Vijay Diwas,Rashtriya Ekata ,International Yoga day An awareness on Enrolment of People on the Electoral Roll, Hiroshima-Nagasaki day, National Science Day, Vachan Prerna Diwas , Jotiba Phule Punyathithi, World Population Day, International Human Rights Day, Dr. Baasaheb Ambedkar Jayanti & Punyatithi, Savitribai Phule Jayanti, Geography Day, World Environment day, Teachers Day, Guru Pornima, Subhash Baburao Kul Punyatithi Swami Vivekanand Jayanti, Chhatrpati Shivaji Maharaj Birth Anniversary, Rajmata Jijabai Jayanti.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mahatma Gandhi Birth Anniversary

Objective

1To spread Gandian thoughts in the society.

Context of Activity

There were number of challenges faced while celebrating programme this year, to spread Gandhi's thoughts in the society.

The Practice

Mahatma Gandhi Jayanti was celebrated in a public manner on behalf of the History Department of the college.

Evidence of Success

Chairman of Netaji Shikshan Santha, Sarpanch, Principal, Villagers, Newspapers appreciated .

Problems Encountered & Resources Required

Main problem was to maintain social distancing, Displaying boards in shops .

Practice No 2

WORLD FOOD DAY CELEBRATION

Objective

Giving awareness to students about world food day theme.

The Context-

There were number of challenges faced while celebrating programme as we had to arrange it online .

The Practice-

Practice includes "Online Quiz" solving by students where food was held important factor in questions generated. As India's higher education taking students its main responsibility of each college going student to know our institutional duties & work for it.

Evidence of Success-

Success rate was very satisfying as taking new programme into consideration for first time in online mode.

Problems Encountered & Resources Required-

Mainly problem faced was gathering students for online programme as students. .

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of college in one area Distinctive to its Priority and Thrust

College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration.

College emphasizes the need to mainstream the marginalized and weaker sections of students. College is providing barrier free education for all students.

College provided financial assistance to several students with partial fee waivers and also full fee waivers. An installment policy is widely used when paying fees. Students are alerted to fill up the forms of scholarship.

College during Covid-19 pandemic, provided a vital support structure to conduct Online Teaching-Learning for all students. The College is in possession of e-content for the use of all students. e- contents is developed into a global resource. E-Study material also provide to students

College Administration took a special initiative to deposit

scholarship in student bank accounts for all eligible students.

The Equal Opportunity policy of the College along with the NSS Unit and students Development Unit organized several workshops .

College Professors helped a lot in managing the Covid Care Center which was started one in the local village and another in Santha premises.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. To Complete construction of extented college building for B. Voc. departments.

2. To complete construction of separete libray building and start work of library in new building with all its facilities. . To start reading rooms with all facilities for students. To purchasse adquate no. of books for library. Toprovide e-library facility to students and staff. To purchase advace software to assist library functioning.

3. There are plan to develop separate laboratories for B.Voc. departments, specialy for Food Processing, Science subjects etc.

4. To complete three smartrooms to achieve advance technology in teaching and learning process.

5. To complete the proceture of approval by Government of Maharashtra to start post gratuate courses of History, Marathi, Economics and Commerce.

6. To sign MoU's with industris, academic institutes and also increase the no. of Linkages.

7. The department of History has collected rare sculptures, coins and postal tickets. To establish small musium in college building.